

Draft Agenda
First meeting of the Member State Committee

26-27 February 2008
Hotel Restaurant Linna, Lönnrotinkatu 29, Helsinki, Finland
26 February: starts at 9:00
27 February: ends at 18:00

Item 1 – Welcome and Introduction

- a) Welcome by the Executive Director of ECHA (Mr. Geert Dancet)
- b) Tour de table – auto-presentation of members of the Member State Committee

Item 2 – Adoption of the Agenda

For adoption ECHA/MSC-1/2008/A/01

Item 3 – Administrative Issues

- a) Reimbursement rules
- b) Declarations of conflict of interest
- c) Curriculum vitae for web publication

For information ECHA/MSC-1/2008/01

Item 4 – Background of the MSC

Legal basis, scope, proposed modus operandus

For information ECHA/MSC-1/2008/02

Item 5 – Rules of Procedures (ROPs)

ROPs of the Member State Committee

For discussion and endorsement
ECHA/MSC-1/2008/03

Item 6 – Planning of the work for 2008 and beyond

a) Main tasks of the MSC

- Annex XV dossiers – Agreements on the identification of substances of very high concern (SVHC)
- Opinion on the recommendation of priority substances to be included in the Annex XIV (list of substances subject to authorisation)
- Dossier evaluation – Draft decisions on testing proposals, Draft decisions on compliance check of registrations
- Opinion on the Community rolling action plan and possible additions to it
- Substance evaluation - Draft decisions on requests for further information

b) Test cases for dossier evaluation

c) Decision Support Document

For discussion ECHA/MSC-1/2008/04

Item 7 – Guidance Documents

a) Guidance for the preparation of an Annex XV dossier (SVHC)

http://reach.jrc.it/docs/guidance_document/svhc_en.htm

b) Guidance on Dossier and Substance Evaluation

http://reach.jrc.it/docs/guidance_document/evaluation_en.htm

c) Guidance on Chemical Safety Assessment including guidance on information requirements

d) Other Guidance

For discussion

Item 8 - Document Management

- a) Platform for distribution of documents to the MSC – CIRCA
- b) REACH IT – current state of development and plans for accessibility

For information

Item 9 – Co-opted Members

- a) Competence coverage - MSC Overall Competence Grid
- b) Discussion on the need for Co-opted members

For discussion ECHA/MSC-1/2008/05

Item 10 – Working Procedures

- a) Working group(s)
- b) Interface with other Committees and the Forum
- c) Stakeholder participation

For discussion ECHA/MSC-1/2008/06

Item 11 – AOB

- a) Tentative meeting dates for 2008