

Update of the Management Board Rolling Plan

Meeting of the Management Board 22-23 March 2012

Item	19
Action	For information
Status	Final - Public

Summary

The Rolling Plan is a planning tool for the Management Board proceedings that is updated once a year and presented to the Management Board for information. The planning is indicative.

With the Rolling Plan, the Board is also informed of the planned dates for Management Board meetings in 2013 (last page)

Action requested

The Management Board is invited to take note of the information and provide comments as appropriate.

Attachment:

Annex: Updated Rolling Plan of the Management Board

Activities of the Management Board

ROLLING PLAN 6/2012 – 12/2014

Multi-Annual Work Programme 2013-2015	ExO		For consultation	Art. 78, 103 (3) of the REACH Regulation – PUBLIC CONSULTATION April/May
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20-21 JUNE 2012				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Multi-annual Work Programme 2013-15 (MAWP), including a multi-annual Establishment Plan	ExO	MB/.../2012	For adoption	Art. 78, 103 (3) of the REACH Regulation Adoption after public consultation
Opinion of the Agency's final accounts for 2011	Dir R/ ExO	MB/.../2012	For adoption	Art. 97 (5), (6) and (7) of the REACH Regulation The MB opinion shall: take into account the observations of the European Court of Auditors on the Agency's provisional accounts; be forwarded to the European Parliament, the Council, the Commission and the Court of Auditors, no later than 1 July .
Annual reports from the IAC and IAS	IAC	MB/.../2012	For information	

Report from the working group on audit	ExO	Oral report	For information	
Report on the experience with the Decision on transfer of fees to Member States	Dir B	MB/.../2012	For information	
Report from the Chairman of the Board of Appeal	BoA	MB/.../2012	For information	
1st Commission general report according to Art. 117(4) REACH / ECHA Review pursuant Article 75 REACH	ExO	MB/.../2012	For information	
Integrated Quality Management System	ExO	MB/.../2012	For information	Regular update
Rules of procedures in accordance with Art. 110 of REACH	B	MB/.../2012	For adoption	
Report of the Executive Director	ALL	MB/.../2012	For information	
Revised Decision on administrative charges under the Fee Regulation (SME check decision MB/29/2010)	R	MB/.../2012	For decision	
ECHA Financial Model 2014-2020 and assessment of subsidy needs	ExO	MB/.../2012	For information	

Draft work programme 2013	ExO		For consultation	Art. 78, 103 (3) of the REACH Regulation – Written consultation in July/August
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27-28 SEPTEMBER 2012 [EXTERNAL]				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Election of a Chair of the Management Board	ExO	MB/.../2012	For decision	Art. 2 of the RoP MB - The mandate of the Chair expired by the end of September 2012 (2 nd and last term). The term of office of the new Chair will start in October 2012 and run until October 2014.
Work Programme 2013	ExO	MB/.../2012	For adoption	Art. 78 of the REACH Regulation Deadline: 31 October 2010
Work plan on international activities 2013	Dir A	MB/.../2012	For endorsement	Annual work plan prepared in agreement with the Commission services
Observers from EEA/EFTA countries	ExO	MB/.../2012	For decision	The observers from EEA / EFTA countries were included into the Board for a maximum of four years (Article 1(3) of the MB RoP. The first appointments for EEA/ EFTA observers were made in December 2008.
Fee transfer in the context of the Biocides Regulation	ExO	MB/.../2012	For information	Depending on the format of the fee transfer, the Management Board may have to prepare for implementing a decision (possibly together with Commission) in good time before the rapporteur work starts.
Report of the Executive Director	ALL	MB/.../2012	For information	

Workshop "Working methods of the MB"	ExO			Back to back to MB ca ½ day workshop to review working methods of the Management Board
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13-14 DECEMBER 2012				
Agenda item	Service in charge	Document N°	Nature of item	Comments
(Final) Budget and Establishment Plan for 2013	Dir R	MB/.../2012	For adoption	Art. 78 of the REACH Regulation Last reading of the general Community budget by EP scheduled for
Amending Budget 2012	Dir R	MB/.../2012	For adoption	If needed
Work programme 2013, Update of Annexes	Dir R	MB/.../2012	For adoption	
Preparedness for the 2nd registration deadline	Dir C	MB/.../2012	For information	
Report on the possible continuation of the cash reserve management agreement	Dir R	MB/.../2012	For endorsement	
Quality of registration dossiers	Dir C/E	MB/.../2012	For information	Update for the Board, including latest findings and measures taken / tools put in place to support improved quality.
Mandates of the alternate/additional members of the Board of Appeal	ExO	MB/.../2012	For information	First mandates will expire in September 2013

Report of the Executive Director	ALL	MB/.../2012	For information	
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Multi-annual Work Programme 2014-16 (MAWP)	ExO		For consultation	Art. 78, 103 (3) of the REACH Regulation – Written consultation in December / January
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21-22 MARCH 2013 [EXTERNAL]				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Preliminary Draft Budget proposal, including an outline work programme and Establishment Plan for 2014.	ExO/Dir R	MB/.../2013	For approval	See Art. 78 and 96 of the REACH Regulation Deadline for ED to present draft: 15 February Deadline for MB to submit estimate to Commission: 31 March
General Report 2012	ALL	MB/.../2013	For adoption	Art. 78, 83(3) of the REACH Regulation Deadline for MB: 30 April
Analysis and Assessment of the Annual activity Report ('Authorising Officer's report')	Dir R (report)/ ExO (decision)	MB/.../2013	For decision	Article 40 ECHA Financial Regulation 1. The authorising officer shall report to the management board on the performance of his/her duties in the form of an annual activity report [...] 2. By no later than 15 June each year the management board shall send the budgetary authority and the Court of Auditors an analysis and an assessment of the authorising officer's

				annual report on the previous financial year. This analysis and assessment shall be included in the annual report of the Agency[...]
Multi-annual Staff Policy Plan (MASSP) 2014-16	Dir R	MB/.../2013	For adoption	Art. 27(4) of the ECHA Financial Regulation
Multi-annual Work Programme 2014-16 (MAWP), including a multi-annual Establishment Plan.	ExO	MB/.../2013	For endorsement	Art. 78, 103 (3) of the REACH Regulation Endorsement for public consultation
Update of the multi-annual strategic audit plan	ExO	MB/.../2013	For endorsement	
Review of Annex to decision MB/20/2009 – scale of payments for transfer of fees to Member States	ExO	MB/.../2013	For decision	Revision foreseen in the decision
Mandates of the Members of the Board of Appeal	ExO	MB/.../2013	For information	First mandates will expire in April 2014
Report of the Executive Director	ALL	MB/.../2013	For information	

NB: End of May 2013 –regular mandates of a number Member State representatives in MB expire – renewal needed

Multi-Annual Work Programme 2014-2016	ExO		For consultation	Art. 78, 103 (3) of the REACH Regulation – PUBLIC CONSULTATION April/May
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18-19 JUNE 2013				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Election of a Deputy Chairman of the Management Board	ExO	MB/.../2013	For decision	The first term of the Deputy Chairman will expire on 21 June 2013.
Multi-annual Work Programme 2014-16 (MAWP), including a multi-annual staffing Plan	ExO	MB/.../2013	For adoption	Art. 78, 103 (3) of the REACH Regulation
Opinion of the Agency's final accounts for 2012	Dir R/ ExO	MB/.../2013	For adoption	Art. 97 (5), (6) and (7) of the REACH Regulation The MB opinion shall: take into account the observations of the European Court of Auditors on the Agency's provisional accounts; be forwarded to the European Parliament, the Council, the Commission and the Court of Auditors, no later than 1 July .
Annual reports from the IAC and IAS	IAC	MB/.../2013		
Report from the working group on audit matters	ExO	Oral report	For information	

Integrated Quality Management System	ExO	MB/.../2013	For information	
Report from the Chairman of the Board of Appeal	BoA	MB/.../2013	For information	
Preparations for Biocides tasks – state of play	Dir B	MB/.../2013	For information	
Report of the Executive Director, including outcome of the 2nd registration deadline	ALL	MB/.../2013	For information	

Draft work programme 2014	EO		For consultation	Art. 78, 103 (3) of the REACH Regulation – Written consultation in July/August
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26- 27 SEPTEMBER 2013				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Work Programme 2014	ExO	MB/.../2013	For adoption	Art. 78 of the REACH Regulation Deadline: 31 October 2010
Work plan on international activities 2014	Dir A	MB/.../2013	For endorsement	Annual work plan prepared in agreement with the Commission services
Report from the working group on audit matters	ExO	Oral report	For information	
Outcome of the 2nd registration deadline	Dir C	MB/.../2013	For information	
Preparations for PIC tasks – state of play	Dir B	MB/.../2013	For information	
Update on activities related to nanomaterials	Dir B	MB/.../2013	For information	
Report of the Executive Director	ALL	MB/.../2013	For information	

12-13 DECEMBER 2013				
Agenda item	Service in charge	Document N°	Nature of item	Comments
(Final) Budget and Establishment Plan for 2014	Dir R	MB/.../2013	For adoption	Art. 78 of the REACH Regulation Last reading of the general Community budget by EP scheduled for
Work programme 2014, Update of Annexes	Dir R	MB/.../2013	For adoption	
Update of the multi-annual strategic audit plan	ExO	MB/.../2013	For endorsement	
Report of the Executive Director	ALL	MB/.../2013	For information	

[MARCH 2014]				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Preliminary Draft Budget proposal, including an outline work programme and Establishment Plan for 2015.	ExO/Dir R	MB/.../2014	For approval	See Art. 78 and 96 of the REACH Regulation Deadline for ED to present draft: 15 February Deadline for MB to submit estimate to Commission: 31 March
General Report 2013	ALL	MB/.../2014	For adoption	Art. 78, 83(3) of the REACH Regulation Deadline for MB: 30 April
Analysis and Assessment of the Annual activity Report ('Authorising Officer's report')	Dir R (report) ExO (decision)	MB/.../2014	For decision	Article 40 ECHA Financial Regulation 1. The authorising officer shall report to the management board on the performance of his/her duties in the form of an annual activity report [...] 2. By no later than 15 June each year the management board shall send the budgetary authority and the Court of Auditors an analysis and an assessment of the authorising officer's annual report on the previous financial year. This analysis and assessment shall be included in the annual report of the Agency[...]
Multi-annual Staff Policy Plan (MASSP) 2015-17	Dir R	MB/.../2014	For adoption	Art. 27(4) of the ECHA Financial Regulation
Multi-annual Work Programme 2015-17 (MAWP), including a	ExO	MB/.../2014	For endorsement	Art. 78, 103 (3) of the REACH Regulation Endorsement for public consultation

multi-annual Establishment Plan.				
Report of the Executive Director	ALL	MB/.../2014	For information	

Multi-Annual Work Programme 2015-2017	ExO		For consultation	Art. 78, 103 (3) of the REACH Regulation – PUBLIC CONSULTATION April/May
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[JUNE 2014]				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Multi-annual Work Programme 2015-17 (MAWP), including a multi-annual staffing Plan	ExO	MB/.../2014	For adoption	Art. 78, 103 (3) of the REACH Regulation
Opinion of the Agency's final accounts for 2013	Dir R/ ExO	MB/.../2014	For adoption	Art. 97 (5), (6) and (7) of the REACH Regulation The MB opinion shall: take into account the observations of the European Court of Auditors on the Agency's provisional accounts; be forwarded to the European Parliament, the Council, the Commission and the Court of Auditors, no later than

				1 July.
Annual reports from the IAC and IAS	IAC	MB/.../2014	For information	
Report from the working group on audit matters	ExO	Oral report	For information	
Integrated Quality Management System	ExO	MB/.../2014	For information	
Report from the Chairman of the Board of Appeal	BoA	MB/.../2014	For information	

Draft work programme 2015	EO		For consultation	Art. 78, 103 (3) of the REACH Regulation – Written consultation in July/August
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[SEPTEMBER 2014]				
Agenda item	Service in charge	Document N°	Nature of item	Comments
Work Programme 2015	ExO	MB/.../2014	For adoption	Art. 78 of the REACH Regulation Deadline: 31 October 2014
Work plan on international activities 2015	Dir A	MB/.../2014	For endorsement	Annual work plan prepared in agreement with the Commission services

Report from the working group on audit matters	ExO	Oral report	For information	
Report of the Executive Director	ALL	MB/.../2014	For information	

[DECEMBER 2014]				
Agenda item	Service in charge	Document N°	Nature of item	Comments
(Final) Budget and Establishment Plan for 2015	Dir R	MB/.../2014	For adoption	Art. 78 of the REACH Regulation Last reading of the general Community budget by EP scheduled for
Work programme 2015, Update of Annexes	Dir R	MB/.../2014	For adoption	
Update of the multi-annual strategic audit plan	ExO	MB/.../2014	For endorsement	
Report of the Executive Director	ALL	MB/.../2014	For information	

Attachment: proposed meeting dates of the Management Board for 2013

Proposed dates for Management Board meetings for 2013

21-22 March 2013

18-19 June 2013

26-27 September 2013

12-13 December 2013