

Minutes of the 42nd meeting of the Management Board Held in Helsinki from 22 to 23 June 2016

I. Summary record of the proceedings

The Chair opened the meeting by welcoming the participants¹ and announcing the Second Management Board Workshop on ECHA's next Strategic Plan, to take place in the afternoon of the first meeting day, 22 June.

1. Agenda

The Chair introduced the draft agenda² and the room documents distributed for the meeting.

The Chair informed the Management Board members that the Intermediate Report on Transfer of a Proportion of fees to the Member States will be taken as the first item on 23 June, and would be followed by the Annual Report from the Chairman of the Board of Appeal (BoA). The agenda of the meeting was then adopted with these modifications. The order of these minutes reflects the order in which the points were taken.

2. Declaration of specific interests

The Chair informed the members of the Management Board that she reviewed the members' declared conflicts of interests, together with the Secretariat, in accordance with ECHA's policy on conflicts of interests. It was announced that the Commission would give guidance on potential conflicts of interests related to the Call for expression of interest for the position of the ECHA Executive Director at the beginning of this agenda point.

The Chair invited the members to further declare any specific interests that could not be drawn from their declarations of interests and which could be considered to be prejudicial to their independence with respect to any item on the agenda. No conflicts relating to the agenda of the 42nd Management Board meeting were signalled.

3. Minutes of the 41st Management Board Meeting

The draft minutes³ of the 41st Management Board meeting, held from 17 to 18 March 2016 in Helsinki, were adopted subject to the modification indicated in these minutes⁴.

¹ Their names and the names of other participants attending the meeting and the proxy votes of which the Chair was notified are listed in Section IV of these minutes.

² MB/A/02/2016

³ MB/M/01/2016

⁴ See Corrigendum in Annex V

4. Quarterly report on ECHA's activities

The Management Board took note of the quarterly report⁵ on ECHA's progress in reaching the 2016 Work Programme targets and congratulated the Agency for the work done and its performance since the last meeting in March 2016, noting in particular ECHA's achievements in the release of a new version of REACH-IT, the progress with the procedure for a harmonised classification of glyphosate and the publication of the second five-year report on the operation of REACH and CLP.

The Secretariat updated the Board on the anticipated implications of the Commission decision on criteria for endocrine disruptors in the field of plant protection products and biocides. The Commission asked ECHA to initiate all steps necessary to prepare for new tasks: to make sure that approved individual substances that show indications of being endocrine disruptors can be identified as endocrine disruptors according to the criteria in the draft texts presented on 15 June 2016. The Secretariat explained that it is examining the details of the implementation steps, including necessary resources and will update the Management Board in due course.

The Deputy Executive Director then made an overview of achievements on the activities and informed the Board that discussions have started with Commission services on ECHA's potential future tasks resulting from the recast of the Persistent Organic Pollutants (POPs) Regulation. Furthermore, it was highlighted that the Roadmap 2018 implementation will enter its fourth phase in July 2019 and that the REACH registration activity is significantly above the planned level of the Work Programme.

ECHA has examined all testing proposals from the 2013 registrations with the legal deadline of 1 June 2016. The Board also received information about the downstream user communication campaign which was launched on 13 June, with the objective of motivating downstream users to fulfil their essential roles under REACH. Finally, the Board noted that the applications for authorisation machinery is at full operating speed and is dealing effectively with the peak workload.

As a follow-up to the Management Board discussion in March about the role of the ECHA Committees in the application for authorisation (AfA) process, the Secretariat reported that the implementation of the roadmap is on track. A joint workshop with the Commission on the role of socio-economic analysis under REACH will be organised on 29 June and the Task Force on Workability of AfA will hold a meeting on 28 June, where stakeholders' contributions will be further discussed. The Secretariat will prepare a report for the December Management Board meeting. A Board member noted the importance of ensuring progress in developing the authorisation process and defining the role of the committees.

The Management Board exchanged views on a number of further topics of interest, which included the BoA decision on Appeal A-010-2014 on the rules in REACH regarding the definition of intermediates; the preparation for ECHA to host the EU-wide observatory on nanomaterials; the on-going consultation on the *Guidance on data sharing* and ECHA's progress on preparation of environmental management system integration.

5. Report from the Working Group on Audit

The Board took note of the report⁶ from the Working Group on Audit matters about its meeting of 21 June 2016. The report included information on the annual audit report from ECHA's Internal Audit Capability, on the feedback from the Internal Audit Service, the sharing of the internal audit function with the GSA-Agency in Prague and the 2014 discharge recommendations of the European Parliament.

⁵ MB/13/2016

⁶ MB/14/2016

It was noted that the Internal Audit Service (IAS) will not issue an Annual 2015 report to ECHA since ECHA has no critical risks and recommendations to be addressed and there are no significant delays in the implementing the recommendations made in previous years.

ECHA's Financial Regulation does not require an annual report if there are no critical risks to be addressed or no significant delays in implementing recommendations. The Internal Audit Capability has not received information on irregularities in the Agency's operations to be reported to the Management Board.

6. Opinion of the final annual accounts 2015

The Management Board took note of ECHA's final annual accounts for the financial year 2015 and the preliminary observations of the European Court of Auditors thereon. The Board adopted its opinion⁷ on the Agency's final annual accounts 2015, taking into account the recommendation made by the Management Board Working Group on audit matters.

Given that since 2016, ECHA has left the fully fee-financed phase of REACH implementation, it was agreed, based on a proposal from the Commission that the Secretariat will in future report on a quarterly basis to the Management Board Working Group on Planning and Reporting on the implementation of the budget (expenditure).

The Court of Auditors provided observations on the accounts and ECHA's financial management. One remark made by the Court of Auditors concerned measure of a social nature to be communicated to the budgetary authority and another remark concerned the high level of carry-overs of committed appropriations. The Secretariat provided an answer and proposed follow-up measures for both observations.

The Board instructed the Executive Director to forward the opinion on behalf of the Management Board to the Commission's Accounting Officer, the European Court of Auditors, the European Parliament and the Council by 1 July 2016. The final annual accounts of the Agency will be published in the Official Journal of the European Union by 15 November 2016.

7. Approach to size verification of SME registrants

The Management Board took note of ECHA's SME verification activity to date and endorsed a new approach⁸ to the size verifications of SME registrants.

Under the REACH Fee Regulation, SMEs benefit from considerable fee reductions up to 95 % of standard fees. The invoicing of the fee is based on self-declaration of the company size by the registrant. The verification of the size by ECHA is therefore important to make sure that only genuine SMEs request to benefit from reduced fees and that the correct fee amounts are collected by ECHA. It was noted that since March 2011, ECHA has been performing SME verifications on enterprises that made dossier submissions by 31 December 2012 (Batch 1). Out of the 2 413 registrants, 2 053 were verified by the end of May 2016 and 360 remain. Priority has been given to SMEs that submitted dossiers in the highest tonnage bands.

The endorsed new approach includes completing the verification of Batch 1 SME registrants by 31 December 2016; the continuation of preparatory activities for the verification of Batch 2 (submissions made before 31 December 2015) SME registrants in Q3 2016; the start of verifications for Batch 2 SME registrants from 1 January 2017 and starting verification of Batch 3 (submission after 1 January 2016) SME registrants in parallel with the latter part of Batch 2 SME verifications.

⁷ MB/15/2016

⁸ MB/16/2016

The process and prioritisation changes contained within the new approach aim (1) to ensure that only genuine SMEs benefit from the reduced fees, (2) to facilitate and speed up the effective collection of fee income and administrative charges, and (3) to make sure that ECHA retains discretion in setting appropriate prioritisation criteria on the basis of a cost-benefit analysis.

The Management Board exchange of views focused on the unrealistic expectation to check the status of all SME registrants, the need for equal treatment for all SMEs, the significant support provided by ECHA for SMEs, proper tools and communication aimed at SME registrants and ECHA's difficulties in collecting the administrative charges in cases of wrongly declared SME size. A Commission representative recommended to include the risk that ECHA cannot ensure the collection of correct fees in all instances in the Agency's Risk Register.

8. ECHA Cloud Services for SMEs

The Management Board approved the implementation of the "ECHA Cloud Services for SMEs"⁹.

In the March 2016 Management Board Meeting, the Board expressed a positive orientation and interest in the IUCLID as a Service Initiative¹⁰. After a feasibility study, ECHA presented the "ECHA Cloud Services for SME" proposal. It entails developing a cloud version of IUCLID, available to self-declared SMEs, hosted by ECHA on its ICT infrastructure and fully serviced by ECHA.

This service will significantly reduce the technical burden and related costs (financial, labour) related to hosting and operating IUCLID locally; ensure better protection against loss of data and ensure continuous availability of online IUCLID services over the internet. The ECHA Cloud Service for SMEs will be progressively delivered from the first quarter of 2017.

The Management Board expressed its appreciation for the proposal and welcomed the initiative. Members highlighted the need for a timely implementation, in light of the 2018 registration deadline. Members welcomed the proposed in-depth review of the service in 2019 and highlighted the need for continuity, as an important incentive for companies to use the ECHA Cloud Service for SME. The Secretariat provided further information on the proposal and the preparation thereof, in particular on collecting feedback from and surveying the needs of SMEs.

It was noted that the investment in this new service will be fully financed by subsidy in 2016 and the future operating costs by annual savings. Two additional Contract Agents would be recruited while two SNE posts would be taken away. A further Contract Agent post will be needed in 2018.

A representative of the Commission drew attention to the fact that the positive and the negative impacts need to be monitored and evaluated. He welcomed the fact that ECHA will carry out an ex-post evaluation in 2018 to verify that the resources allocated were consistent with the objectives set and the results obtained correspond to what was expected. He also requested to have the SME Cloud Service as a standing point on the agendas of the WG P&R.

A representative of the Commission requested ECHA to explore how to make the Cloud Service attractive for large companies and expressed the view that in fine there should be only one delivery system of IUCLID. He also requested ECHA to update the Agency Risk

⁹ MB/17/2016

¹⁰ MB/08/2016

Register to take into account all the (potential) risks related to the implementation and to the delivery of the IUCLID Cloud system.

9. 1st Amending Budget 2016, amendment to the procurement plan and transfers within the budget

The Management Board adopted a first amending budget 2016¹¹, including the consequent changes to the procurement plan, and took note of the budget transfer carried out under the responsibility of the Executive Director.

The budget for 2016 was increased by ca 3.6 million EUR for financing the 'ECHA Cloud Services for SMEs'. At the same time, the required EU subsidy for 2016 was reduced by 5.5 million EUR, and the EFTA contribution is reduced by 0.3 million EUR, by incorporating the 2015 budget outturn of 3.3 million EUR and increasing the 2016 fee revenues by 5.7 million EUR.

The Management Board instructed the Executive Director to notify the decision to the Budgetary Authority, the Court of Auditors and the Commission and to publish the amended budget on ECHA's web page and in the Official Journal of the European Union.

10. Implementing Rules to the EU Staff Regulations

The Management Board members adopted the eighth cluster of Implementing Rules¹² for further effect to the Staff Regulations and Conditions of Employment of Other Servants, which contained the Implementing Rules concerning part-time work.

11. Intermediate Report on Transfer of a Proportion of fees to the Member States

The Management Board took note of a report¹³ from the last meeting of the Working Group on the Transfer of Fees on 17 May 2016.

A proportion of the fees collected by ECHA is transferred to the Member State competent authorities for the work they carry out related to substance evaluation and rapporteurs' work in RAC or SEAC with restrictions, proposals or applications for authorisation.

The Management Board decision 45/2014 applies for the period 2015-2017, and it foresees an intermediate review in 2016. Based on preparations by the Secretariat, the Working Group examined whether the ceilings set are approached before the end of the period in 2017 and whether the work of Member States is overly affected by the current arrangements.

The Working Group concluded that it is not required to launch an early revision at this stage of the Management Board decision on the financial arrangements for the transfer of a proportion of fees to the Member States. The next revision of the decision is scheduled for 2017. The Board took note of one Member State representative's request for a potential introduction of flat-rate fees for substance evaluation-related work, to be considered during the next revision.

¹¹ MB/18/2016

¹² MB/19/2016

¹³ MB/28/2016

12. Points related to the Board of Appeal (BoA)

12.1 Annual reports from the Chairman

The Management Board took note of the annual report¹⁴ from the Chairman of the Board of Appeal (BoA) and congratulated the members of the BoA for their excellent work.

The Chairman of BoA reported not only on the lessons learned in substantive matters and proceedings but also on the number of decisions adopted within the reporting period and on the high number of appeal cases currently under examination, both for REACH and the BPR. The Management Board noted that several ground-breaking decisions of the BoA have had a big impact beyond the particular case and that the BoA has contributed to clarifying certain concepts and improving all REACH processes under its competence.

12.2 Confirmation of functions of the Legally Qualified Member [in camera]

The Management Board confirmed Sari Haukka, the Legally Qualified Member of the Board of Appeal in her functions at the end of the probationary period.

Subsequently, the Board exchanged views on the contractual arrangements for the continued employment of the Legally Qualified Member and Board of Appeal members in general, noting that decisions on employment contracts fall within the responsibility of the Executive Director as the contract concluding authority. The Management Board decided to request the Commission to provide clarification in the implementing rule concerning the status of Board of Appeal members under the EU Staff Regulations and Conditions for Employment of other Servants, including aspects such as promotions and continuity in contracts.

12.3 Revised administrative arrangements for safeguarding the independence of the BoA and delegation of powers

The Management Board took note of the revised administrative arrangements¹⁵ for safeguarding the independence of the BoA, and endorsed a delegation from the Executive Director to the Chairman of the BoA for exercising the powers as reporting officer over the Registrar, as foreseen in these administrative arrangements.

The revision of the administrative arrangements were required to take into account the revised Rules of Procedures of the BoA that entered into force on 15 June 2016. The arrangements have been agreed between the BoA Chairman and the ECHA Executive Director and reviewed by the Working Group on the BoA.

An important change is that the Registrar is in future directly appointed by the Chairman. For implementing this change by 1 August, the Executive Director delegates the powers of reporting officer of the Registrar to the Chairman. The Management Board noted that the Executive Director remains ultimately accountable for all budgetary and staffing matters.

12.4 Report from the Working Group on the BoA

The Management Board took note of the annual report¹⁶ of its Working Group on the BoA. The report was circulated in writing among the Members. It was noted that the Working Group had to deal with a significant workload in 2015 and provided reports on specific issues to every meeting of the Management Board.

¹⁴ MB/22/2016

¹⁵ MB/21/2016

¹⁶ MB/23/2016

13. Points from the European Commission

13.1 Call for expression of interest for the position of the ECHA Executive Director [in camera]

The Management Board was consulted on and provided comments to the draft vacancy note¹⁷ for the future Executive Director of ECHA and concluded to write to the Commission in relation to the pre-selection procedure.

A Commission representative advised that any members who are potential candidates for the post of the Executive Director should refrain from making comments or suggestions for changes regarding the vacancy notice. This would lead to a conflict of interest. He also explained that a Management Board member may participate as an observer in the Commission pre-selection process, provided that this will not lead to a conflict of interests. The Management Board can come back to the question of an observer in its next meeting.

The second mandate of the current Executive Director ends in December 2017. The European Commission will launch the selection procedure for filling the position in autumn 2016.

13.2 Outcome of the study for the assessment of the appropriateness and impact of the existing fee model for the Biocidal Products Regulation and its possible revision

The Management Board took note of the outcome of the European Commission study¹⁸ related to the Biocides fees.

A Commission representative (DG SANTE) presented the outcome of a background study for the assessment of the appropriateness and impact of the existing fee model for the Biocidal Products Regulation and its possible revision. The study had three main objectives, namely to (1) support the Commission for the preparation of the 2017 budget of ECHA, to (2) provide recommendations on possible updates of the BPR Fee Regulation and to (3) support the preparation of the Communication to the Council and the EP on biocide activities at ECHA for the period 2017-2020.

The Management Board exchanged views, focusing on the difference of fees for Union authorisations and Member State authorisations (Mutual Recognition procedures), on the overall level of fees and on potential incentives for industry to raise the attractiveness of Union authorisations.

14. Appointment of committee members

The Management Board appointed four new nominees for the Committee for Risk Assessment (RAC) and two new nominees for the Committee for Socio-Economic Analysis (SEAC)¹⁹. The Management Board also renewed the three-year terms of a number of RAC and SEAC members. The names of the committee members will be published on the ECHA website together with their annual declarations of interest.

¹⁷ MB/24/2016

¹⁸ MB/25/2016

¹⁹ MB/26/2016 and a room document, MB/26/ADD proposed the appointment of two additional members for RAC from Sweden

15. Appointment of a Member of Conflicts of Interest Advisory Committee

The Management Board appointed Judite Dipane (Latvia) as the new member of the Conflicts of Interest Advisory Committee²⁰.

The Management Board established a Conflicts of Interest Advisory Committee ("COIAC") in 2011. The COIAC is available to the Management Board and to the Executive Director for consultation on matters related to potential conflicts of interest of the individuals staffing the Agency and its bodies. The mandate of Antonello Lapalorcia, member of the Conflicts of Interest Advisory Committee since 2012, ends in August 2016 and Members were invited to submit candidatures.

16. Items for information

[The Management Board meeting was chaired by Deputy-Chair Karel Blaha from this point onwards.]

16.1 Update on the ECHA building project

The Management Board took note of a report²¹ from the first meeting of the Management Board advisory group on ECHA's future premises. It was noted that the Secretariat has launched a prospection of the local market, in accordance with ECHA's Financial Regulation and after informing the European Parliament.

16.2 Annual appraisals of the Members of the Board of Appeal and the Executive Director

The Management Board took note of the information provided by the Chair²², reporting that the annual appraisal exercises for the Executive Director, the Chairman of the Board of Appeal and the technically qualified Board of Appeal member were finalised.

17. Any other business

17.1 Technical and scientific co-operation with Switzerland

The Management Board took note of a request from the Swiss authorities for technical-scientific cooperation with ECHA.

Next meeting and closure

The Chair noted that the next meeting of the Board is scheduled to take place from 28 to 29 September 2016, in Bratislava, on invitation by the upcoming Slovakian European Union Presidency.

²⁰ MB/27/2016

²¹ Oral report

²² Oral report

II. Documents submitted to the Management Board

Draft Agenda	MB/A/02/2016
Draft Minutes of the 41st Meeting	MB/M/01/2016
Quarterly Report on ECHA's Activities	MB/13/2016
Report from the Working Group on Audit	MB/14/2016
Opinion of the final annual Accounts 2015	MB/15/2016
Approach to size verification of SME registrants	MB/16/2016
ECHA Cloud Services for SMEs	MB/17/2016
1st Amending Budget 2016, amendment to the Procurement plan and transfers within the budget	MB/18/2016
Implementing Rules to the Staff Regulations	MB/19/2016
Confirmation of functions of the Legally Qualified Member	MB/20/2016
Revised administrative arrangements for safeguarding the independence of the BoA and delegation of powers	MB/21/2016
Annual reports from the Chairman	MB/22/2016
Report from the Working Group on the BoA	MB/23/2016
Call for expression of interest for the position of the ECHA Executive Director	MB/24/2016
Outcome of the study for the assessment of the appropriateness and impact of the existing fee model for the Biocidal Products Regulation and its possible revision	MB/25/2016
Appointment of Committee Members	MB/26/2016
Appointment of a Member of Conflicts of Interest Advisory Committee	MB/27/2016
Intermediate Report on Transfer of a Proportion of fees to the Member States	MB/28/2016

III. Decisions taken/Conclusions reached by the Management Board

The Management Board:

- Adopted the revised agenda for its 42nd meeting with the modification contained in these minutes.
- Approved the minutes of its 41st meeting with the amendment contained in Annex V of these minutes.
- Adopted its opinion on the Agency's final annual accounts 2015; and instructed the Executive Director to forward the opinion on behalf of the Management Board to the Commission's Accounting Officer, the European Court of Auditors, the European Parliament and the Council by 1 July 2016.
- Endorsed a new approach to the size verifications of SME registrants.
- Approved the implementation of the "ECHA Cloud Services for SMEs".
- Adopted an eighth cluster of Implementing Rules, giving further effect to the Staff Regulations and Conditions of Employment of Other Servants, pertaining to part-time work.
- Adopted a first amending budget 2016, and the consequent changes to the procurement plan, and instructed the Executive Director to notify the decision to the Budgetary Authority, the Court of Auditors and the Commission and to publish the amended budget on ECHA's web page and in the Official Journal of the European Union.
- Took note of the budget transfer carried out by 1 June 2016 under the responsibility of the Executive Director.
- Confirmed Sari Haukka, the legally qualified member of BoA, in her functions at the end of the probationary period.
- Endorsed a delegation from the Executive Director to the Chairman of the BoA for exercising the powers as reporting officer over the Registrar.
- Appointed four new nominees for the Committee for Risk Assessment (RAC) and two new nominees for the Committee for Socio-Economic Analysis (SEAC).
RAC: LECLOUX H  l  ne (BE), MARTINEK Michal (CZ), PRINTEMPS Nathalie (FR), POLAKOVICOVA Helena (SK); **SEAC:** DELCOURT Benjamin (BE), URBAN Klaus (DE),
- Renewed the three-year terms of the following RAC and SEAC members.

MS	RAC member	Expiry of the current three-year term
Croatia	VARNAI Veda	26 September 2016
Finland	LEINONEN Riitta	18 December 2016
Slovenia	SCHULTE Agnes	18 December 2016
Hungary	BIRO Anna	26 September 2016
Ireland	MULLOOLY Yvonne	18 December 2016
Italy	PARIS Pietro	16 December 2016
Latvia	KADIKIS Normunds	18 December 2016
Lithuania	DUNAUŠKIENĖ Lina	18 December 2016
Lithuania	UŽOMECKAS Žilvinas	17 December 2016
Netherlands	PRONK Marja	18 December 2016
Norway	BJØRGE Christine	30 September 2016
Romania	ILIE Mihaela	26 September 2016
Slovenia	MENARD Anja	17 December 2016
Spain	SOGORB Miguel A.	16 December 2016
United Kingdom	DUNGEY Stephen	18 December 2016
United Kingdom	SMITH Andrew	18 December 2016
Sweden	LUND Bert Ove	17 December 2016
Sweden	GUSTAFSON Anne-Lee	18 December 2016

MS	SEAC member	Expiry date of the current 3-year term
Lithuania	GOLOVACIOVA Ilona	17 December 2016
Lithuania	SMILGIUS Tomas	17 December 2016
Norway	SLETTEN Thea Marcelia	26 September 2016
Slovenia	KRAJNC Karmen	17 December 2016

- Appointed Judite Dipane (Latvia) as the new member of the Conflicts of Interest Advisory Committee.

Agreed follow-up actions:

- The Secretariat will in future report on a quarterly basis to the Management Board Working Group on Planning and Reporting on the implementation of the budget (expenditure).
- The Management Board Chair will write to the Commission in relation to the pre-selection procedure for the future Executive Director of ECHA.

IV. List of attendees

Representatives of the Member States

Thomas JAKL	(AT)	
Anne-France RIHOUX	(BE)	
Parvoleta LULEVA	(BG)	
Anastassios YIANNAKI	(CY)	
Karel BLÁHA	(CZ)	
Jörg LEBSANFT	(DE)	
Henrik Søren LARSEN	(DK)	
Kassandra DIMITRIOU	(EL)	
Ana FRESNO RUIZ	(ES)	Also acting as proxy of Luminita TIRCHILA
Pirkko KIVELÄ	(FI)	Also acting as proxy of Catherine MIR on 22 June
Catherine MIR	(FR)	
Krisztina BIRÓ	(HU)	
Bojan VIDOVIC	(HR)	Also acting as proxy of Parvoleta LULEVA on 23 June
Sharon McGUINNESS	(IE)	
Judīte DIPĀNE	(LV)	
Marija TERIOŠINA	(LT)	
Edward XUEREB	(MT)	
Hans MEIJER	(NL)	Also acting as proxy of Paul RASQUE
Lidia WAŚOWICZ	(PL)	
Ana Lilia MARTINS	(PT)	
Nina CROMNIER	(SE)	Also acting as proxy of Antonello LAPALORCIA and Christina RUDEN
Simona FAJFAR	(SI)	
Miroslava BAJANIKOVA	(SK)	
Keith BAILEY	(UK)	Also acting as proxy of Sharon MCGUINNESS on 22 June

Representatives of the European Commission

Kestutis SADAUSKAS
Antti PELTOMÄKI
Sabine JÜLICHER

Independent persons appointed by the European Parliament

Anne LAPERROUZE

Representatives from interested parties appointed by the European Commission

Esther LYNCH	ETUC - European Trade Union Confederation
Stefan SCHEUER	EEB-BEUC - European Environmental Bureau/European Consumer Organisation
Peter SMITH	CEFIC - European Chemical Industry Council

Observers from EEA/EFTA countries

Sigurbjörg SÆMUNDSDÓTTIR (IS)

Persons participating on behalf of Board members/observers

Laura IZZO	on behalf of Antonello LAPALORCIA (IT)
Sverre-Thomas JAHRE	on behalf of Henrik ERIKSEN (NO)

Other observers

Abdel EL-AMELI	European Commission
Björn HANSEN	European Commission

ECHA staff

Geert DANCET	(Executive Director)
Jukka MALM	(Deputy Executive Director)
Andreas HERDINA	(Director of Cooperation)
Jack DE BRUIJN	(Director of Risk Management)
Christel MUSSET	(Director of Registration)
Leena YLÄ-MONONEN	(Director of Evaluation)
Luisa CONSOLINI	(Director of Information Systems)
Shay O'MALLEY	(Director of Resources)
Minna HEIKKILÄ	(Head of Legal Unit)
Lindsay JACKSON	(Head of Communications Unit)
Wim DE COEN	(Head of Unit, Executive Office)
Frank BÜCHLER	(Executive Office)
Gabriella CSEH	(Executive Office)

(Staff attending specific agenda items)

Mercedes ORTUNO	(Board of Appeal Chairman)
Sari HAUKKA	(Board of Appeal)
Andrew FASEY	(Board of Appeal)
Marcin WEISBROT	(Staff Committee representative)
Eric RIEGER	(Team Leader for Policy and Regulation)
Tuula HAKALA	(Head of Unit Finance)
John WICKHAM	(Accounting Officer)
Henri ALATALO	(Budget Officer)
Malgorzata RADZIMOWSKA	(Executive Office)

V. Corrigendum to the Draft Minutes of the 41st Management Board

Amendment to the draft minutes proposed by DG GROW

1. **Agenda item 6. Assessment of the Consolidated Annual Activity Report 2015**

[...] The recommendations made by the Board in its assessment concern, amongst others, the implementation of ECHA's regulatory strategy, dedicated services for SMEs, a proactive review of the opinion-making process for REACH authorisations and restrictions, improving **the budget execution by reducing underspending and** the carry-over **of** rate for budget appropriations [...]