

## Budget transfer notifications

45<sup>th</sup> Meeting of the Management Board 30-31 March 2017

### Key messages

The Management Board is invited to take note of the budget transfers under the responsibility of the Executive Director carried out since the previous notification, including the final transfers carried out in December 2016.

### Background

ECHA's Financial Regulation provides that the Executive Director may transfer budget appropriations (a) from one title to another up to a maximum of 10% of appropriations for the year shown on the line from which the transfer is made and (b) from one chapter to another, and from one article to another, without limit. Furthermore, the Executive Director shall inform the Management Board as soon as possible of all transfers made.

### Attachment:

- Annex: Transfers within the budget under the responsibility of the Executive Director since last notification

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## Annex 1: Transfers within the budget under the responsibility of the Executive Director since last notification

The budget transfers carried out by end February 2017, including the final transfers carried out in 2016, under the responsibility of the Executive Director since the last notification to the Management Board are listed hereunder;

- a) On 27 February 2017, transfer within REACH/CLP Title 1 – Staff - to cover allowances paid to staff members. As the budget lines for salaries, (Chapter 11) are provisional by nature and the initial budget needs are established on the basis of the Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the grades of entering into service, turnover and family allowances of the newcomers). The cost estimates can be more closely assessed only later during the budget year when the entitlements and other variable costs of the recruited staff are known.

The amount was transferred from budget line 1190, which had surplus funds as the correction coefficient for Finland is lower than anticipated.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1190	Weightings	6 966 800.00	0.00	3 483 400.00	-11 458.92	-11 458.92	0.16%	3 471 941.08
2	1142	Other allowances and grants	20 000.00	0.00	0.00	11 458.92	11 458.92	57.29%	11 458.92
	Sum		6 986 800.00		3 483 400.00	0.00			3 483 400.00

### Transfers within the Financial year 2016

- b) On 9 December 2016, transfer within REACH/CLP Title 3 - Operational expenditure to cover the provision of legal services.

The amount was transferred from budget line 3012 which had surplus funds resulting from the lower than estimated needs for the use of Additional Members in the Board of Appeal proceedings.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	3012	Board of Appeal	98 500.00	-14 000.00	11 984.94	-10 000.00	-24 000.00	24.37%	1 984.94
2	3022	Management Board and management of the Agency	1 400 100.00	-491 167.66	1 792.34	10 000.00	-481 167.66	34.37%	11 792.34
	Sum		1 498 600.00		13 777.28	0.00			13 777.28

- c) On 5 December 2016, transfer within PIC Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover the purchase of further ergonomic furniture and two meeting cubicles.

The amount was transferred from budget lines 2040 and 2060, which had a surplus, as the required consultancy for the building project and the expenditure required for fitting out the current premises was less than originally estimated.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2210	Furniture	1 300.00	990.00	18.22	475.23	1 465.23	112.71%	493.45
2	2060	Preliminary expenditure to construction, acquisition or rental of immovable property	1 000.00	981.90	411.42	-411.42	570.48	57.05%	0.00
3	2040	Fitting out of premises	600.00	1 515.00	1 451.61	-63.81	1 451.19	241.87%	1 387.80
	Sum		2 900.00		1 881.25	0.00			1 881.25

- d) On 5 December 2016, transfer within Biocides Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover the purchase of further ergonomic furniture and two meeting cubicles.

The amount was transferred from budget lines 2040 and 2060, which had a surplus, as the required consultancy for the building project and the expenditure required for fitting out the current premises was less than originally estimated.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2210	Furniture	8 500.00	6 493.00	37.19	3 211.42	9 704.42	114.17%	3 248.61
2	2060	Preliminary expenditure to construction, acquisition or rental of immovable property	5 000.00	4 909.50	2 057.10	-2 057.10	2 852.40	57.05%	0.00
3	2040	Fitting out of premises	3 000.00	7 575.00	7 297.99	-1 154.32	6 420.68	214.02%	6 143.67
	Sum		16 500.00		9 392.28	0.00			9 392.28

- e) On 5 December 2016, transfer within REACH/CLP Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover the purchase of further ergonomic furniture and two meeting cubicles.

The amount was transferred from budget line 2060, which had a surplus, as the required consultancy for the building project was less than originally estimated.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2210	Furniture	97 800.00	74 286.61	0.00	37 379.58	111 666.19	114.18%	37 379.58
2	2060	Preliminary expenditure to construction, acquisition or rental of immovable property	94 000.00	92 298.60	38 673.48	-37 379.58	54 919.02	58.42%	1 293.90
	Sum		191 800.00		38 673.48	0.00			38 673.48