

## Minutes of the 49<sup>th</sup> meeting of the Management Board Held in Helsinki from 22 to 23 March 2018

### I. Summary record of the proceedings

The Chair opened the meeting by welcoming the participants<sup>1</sup> and, in particular, Mr Bjorn Gaarn HANSEN, ECHA's new Executive Director. The Management Board concluded the appointment of Mr HANSEN as Executive Director for a first term of five years during its 48<sup>th</sup> meeting in December 2017.

#### 1. Agenda

The Chair introduced the draft agenda<sup>2</sup> and the following room documents:

- Annual ECHA Litigation report 2017;
- Annual Evaluation progress report;
- Opinion of the Conflict of Interest Advisory Committee (CoIAC) of 8 March 2018.

The Chair explained that point C.2. "Update on preparedness for Brexit" was removed and will be postponed to a later meeting in EU27 format. This revised version of the draft agenda was submitted to the Management Board on 16 March.

The Chair also clarified that point C.4 "Annual report from the Advisory Committee on Conflict of Interests" will include an explanation on the recently finalised CoIAC opinion and the possibility for discussion.

With regards to the newly introduced points A-C of the draft agenda, the Management Board noted that the Executive Director will provide an explanation under point 4. The Chair invited the other members to provide feedback on these improvements.

No requests for discussion were noted in relation to the other items foreseen for information only (C-points).

The agenda of the meeting was then adopted.

On 23 March, a Management Board member proposed to report from the meeting of the Management Board Advisory Group on Dissemination, which took place on the same day. It was agreed to add this point under 'Any other business' (agenda point 5).

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<sup>1</sup> Their names and the names of other participants attending the meeting and the proxy votes of which the Chair was notified are listed in Section IV of these minutes.

<sup>2</sup> MB/A/01/2018.

## 2. Declaration of specific interests

The Chair informed the members of the Management Board that she reviewed the members' declared conflicts of interests, together with the Secretariat, according to ECHA's policy on conflicts of interest. No conflicts relating to the agenda of the 49<sup>th</sup> Management Board meeting were identified.

The Chair invited members to further declare any specific interests that could not be drawn from their declarations of interest and which could be considered to be prejudicial to their independence with respect to any items on the agenda. No further specific interests were declared in response to this.

## 3. Minutes of the 48<sup>th</sup> Management Board meeting

The draft minutes of the 48<sup>th</sup> Management Board meeting<sup>3</sup>, held from 13 to 14 December 2017 in Brussels, were adopted.

The Chair also explained the status of agreed follow-up actions as follows.

The Secretariat will include audit matters as a standing item in the quarterly report on ECHA's activities.	MB-48 DONE
The Secretariat will share the presentations shown in the open session with the invited guests and invite further comments.	MB-48 DONE
Comments from Board members on the final report on the implementation of the roadmap on authorisation applications under REACH until 22 December.	MB-48 DONE
Secretariat to provide numerical information on known SVHCs as part of the SVHC Roadmap Implementation Report 2017.	MB-46 ONGOING

## 4. Welcome and introduction from the Executive Director

The Executive Director gave a report of his impressions gathered over the first three months of his mandate. This included his view on ECHA's current challenges and strategic outlook, in particular related to the REACH Review report, as well as his preliminary views on developing ECHA's relations with its institutional and Member State stakeholders.

He announced that he will continue the tradition of visiting Member States and made an open invitation to any national authority to visit ECHA. He also commended the diligent handover work done by the previous Executive Director and informed about reflections with the management team in relation to a review of the structures and working practices of the Agency.

With regard to the new points A-C of the agenda, the Executive Director explained that the separation, as part of ECHA's thrive for efficiency, aims at improving the quality of discussions and at allowing more efficient decision making during the meetings of the Management Board.

- A points for automatic adoption will be discussed only if requested by one or more Board members. The background documents for such items are made available three weeks before the meeting. This will apply in particular for Staff Regulation Implementing Rules and similar procedures.
- B points for discussion/decision make up the core strategic decision or discussion items, for which sufficient time should be made available during the meeting and the maximum participation ensured. The secretariat will strive to make all related documents available two weeks before the meeting together with the draft agenda.

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<sup>3</sup> MB/M/04/2017.

- C points for information are only foreseen for discussion if requested.

The Chair thanked the Executive Director for his report and highlighted that it is important for the Management Board to note the first impressions gathered and to provide guidance by following the work and offering advice.

## A. Points for automatic adoption

### A.1 Implementing Rules to the Staff Regulations<sup>4</sup>

The Management Board endorsed the application by analogy of two Commission Implementing Rules, namely on staff appraisal<sup>5</sup> and mission guide<sup>6</sup>. The Management Board also adopted four Implementing Rules, on learning and development<sup>7</sup>, on teleworking<sup>8</sup>, on temporary posting<sup>9</sup> and on the use and engagement of Temporary Agents<sup>10</sup>.

In addition, the Management Board decided to request the Commission's approval to opt-out from the Implementing Rules on conditions of employment of Contract Agents<sup>11</sup>. It was confirmed that the Staff Committee was consulted and agreed with all the proposed rules.

## B. Points for discussion/decision

### B.1 Public consultation on ECHA's draft strategic plan 2019-2023

The Management Board approved the submission of ECHA's draft strategic plan 2019-2023<sup>12</sup> for public consultation. The approval was subject to editorial changes agreed during the meeting, i.e. the clarity of references used and the wording on ECHA's efforts to improve transparency.

It was noted that other suggestions can be considered in the next version of the strategic plan, which will form the basis of the multi-annual part of ECHA's next Programming Document. Such suggestions related, for example, to the promotion of competitiveness and innovation, to the work on nanomaterials and to the general tone of the text regarding the relative priorities of the strategic objectives.

The draft strategic plan will be open for public consultation on ECHA's website in English for a period of three weeks during April-May 2018. The comments received during this public consultation will be reviewed by the Secretariat and the Management Board during a dedicated workshop in June.

The Management Board also asked the Secretariat to draw up an explanatory note to frame the public consultation. One purpose of this note will be to put the draft strategic plan in the proper context vis-à-vis the Commission's 2<sup>nd</sup> General Report on the operation of REACH (REACH review)<sup>13</sup>, which was published on 5 March.

<sup>4</sup> MB/01/2018.

<sup>5</sup> Commission Decision C(2016)7270 on final amending general provisions for staff appraisal.

<sup>6</sup> Commission Decision C(2017)5323 on mission guide.

<sup>7</sup> Commission Decision C(2017)6772 model decision on learning and development.

<sup>8</sup> Commission Decision C(2017)5308 model decision on teleworking.

<sup>9</sup> Commission Decision C(2017)7332 model decision on temporary posting.

<sup>10</sup> ECHA TA 2(f) rules.

<sup>11</sup> Commission Decision C(2017)6760 on conditions of employment of Contract Agents.

<sup>12</sup> MB/02/2018.

<sup>13</sup> COMMUNICATION FROM THE COMMISSION TO THE EUROPEAN PARLIAMENT, THE COUNCIL AND THE EUROPEAN ECONOMIC AND SOCIAL COMMITTEE Commission General Report on the operation of REACH and review of certain elements Conclusions and Actions - Brussels, 5.3.2018 COM(2018) 116 final.

With regard to the actions addressed to ECHA in this report, the Secretariat explained that the draft strategic plan is in line with the general direction taken by the Commission and the expected recommendations were anticipated during the drafting as much as possible.

The above-mentioned workshop foreseen in June will also allow the REACH review findings to be addressed in more detail, as well as other developments such as the anticipated Commission proposal for the future Multi-annual Financial Framework of the European Union.

All agreed changes will be reflected in ECHA's next Programming Document, into which the strategic plan will be integrated, and which the Management Board will be invited to adopt in December 2018.

As agreed in the December 2017 Management Board meeting, the draft strategic plan will be submitted to the Commission services for taking it into account when preparing the Commission opinion on ECHA's Draft Programming Document 2019-2021.

With regard to the adoption process and timeline of ECHA's Programming Document, the Management Board supported the Secretariat's proposal to improve the planning cycle and agreed to have a general orientation debate in September, give formal input on the Programming Documents of two years (i.e. n+1-n+3 and n+2-n+4) simultaneously in October and adopt the final documents in December.

## B.2 General Report 2017

The Management Board adopted the Agency's General Report 2017<sup>14</sup> and gave its appreciation for the results accomplished in the previous year. Some amendments were agreed, related to the reference to the public debate on glyphosate in the Executive Summary and also to the sensitivities around risk communication in the management section.

The Working Group on Planning and Reporting had given input in February 2018, and reviewed the previous draft of the report. The Working Group recommended the adoption of the General Report 2017, noting that the Secretariat had taken into account the comments provided.

The final General Report will be submitted to the Member States, the European Parliament, the Council, the Commission, the European Economic and Social Committee and the Court of Auditors, and published.

The Management Board agreed to have an orientation discussion on next year's General Report in its Working Group on Planning and Reporting. This discussion will include considerations on the target audience, the necessary level of detail and key messages.

With respect to ECHA's risk management communication, some Board members called for a continued<sup>15</sup> exchange of views with the Secretariat. The Executive Director informed the Management Board that ECHA's Internal Audit Capability is conducting an audit on external communications. The results of this audit will be shared with the Management Board in due course.

## B.3 Assessment of the Consolidated Annual Activity Report 2017

The Management Board took note of the Executive Director's Consolidated Annual Activity Report drawn up in his capacity as ECHA's authorising officer under the Financial Regulation, and adopted its assessment of this report<sup>16</sup>. The Management Board proposed a number of editorial changes, which the Executive Director agreed to implement.

The Working Group on Planning and Reporting also reviewed this report in February and prepared the draft assessment for the Management Board. The assessment included 12

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<sup>14</sup> MB/03/2018.

<sup>15</sup> The Management Board held a first exchange of views on ECHA's communications approach in June 2017. See MB/M/02/2017.

<sup>16</sup> MB/04/2018.

recommendations for 2018, to which a further one related to preparations for the UK's withdrawal from the EU was added by the Management Board at the meeting.

A representative of the Commission expressed the Commission's overall agreement to the contents of the report, as well as to the recommendations proposed by the Working Group. He pointed out that over the year ECHA underestimated its income from fees and has not executed its budget to the full in 2017.

This led the Commission services responsible for the budget to decide a cut of the 2019 subsidy by -2%.

It was noted that the Commission fully appreciates the complexity and the difficulty of fee forecasting in the context of a volatile chemicals market, but nevertheless asked the Agency to do its utmost to reduce the gap between forecasted income and collected income in the future and to keep the Commission services fully informed through regular reporting.

With reference to ECHA's future subsidy needs, the representative of the Commission pointed out that the Agency should strive in the future to carefully request only the resources it can absorb.

With reference to a recommendation in the assessment adopted by the Management Board on efficiencies and baseline targets and indicators for efficiency, the Executive Director agreed to give a status update to the June meeting of the Management Board.

The final report and the assessment will be sent to the Court of Auditors, the European Parliament, and the Commission by 1 July 2018.

## B.4 ECHA Committees

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### 1. Annual reports from the Committees

The Management Board took note of the first annual report from ECHA's Committees (RAC, SEAC, MSC and BPC)<sup>17</sup>. The report was submitted as a follow-up action to the 46<sup>th</sup> Management Board meeting<sup>18</sup> and included information on the Committees' workload, expertise needs, as well as on the level of engagement of their members. The report will be provided annually.

The Management Board firmly appreciated the report, considering it timely and relevant, not least with a view to findings in the Commission's REACH review. Concerns were noted with regard to the high workload of the Committees and the challenge to maintain the necessary high quality of the scientific opinions.

At the same time, the contributions of the majority of members but also the low level of activity of a proportion of members was recognised.

The Management Board expressed its support to the Secretariat's proposal for improving the recruitment of RAC and SEAC members by fostering a deeper dialogue between ECHA and the nominating Member State competent authorities during the nomination process. Management Board members highlighted the challenges for the national authorities and the appointed Committee members, but also the opportunities for professional development of individual experts and for capacity building in the Member States through their contributions to work at the EU level.

The overall objective was defined as achieving the right activity level of the experts and to match the expertise of the Committees with their evolving scientific and regulatory tasks.

In the area of worker protection levels (OELs), it was suggested that ECHA should look into increasing the number of RAC members with specific expertise in occupational health and safety and explore additional ways of involving a wider group of scientific experts in the work.

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<sup>17</sup> MB/05/2018.

<sup>18</sup> MB/M/02/2017.

In response to a question from a Commission representative appointed to represent interested parties, it was noted that the Committees by default invite accredited stakeholder organisations also from Trade Unions as observers and that ECHA's understanding is that the Commission will maintain the current involvement of Social Partners in the OEL process through the Advisory Committee on Safety and Health at Work and also for those cases where the scientific opinions are delivered by RAC instead of SCOEL (Scientific Committee on Occupational Exposure Limits).

The Chairs of the Committees reacted to the discussions, expressing their appreciation for the guidance and reflections provided by the Management Board. They also explained the improvement actions undertaken in recent years, emphasising, for example, that co-opted members were real value for money and added valuable expertise.

The Management Board furthermore noted that it is necessary for MSC members to enjoy the support of their organisation and to be able to allocate sufficient working time (at least 30%) to the Committee. Board members called on ECHA to make this key requirement more explicit during the contacts with the nominating bodies.

With regard to the BPC, the Management Board noted its increased and further increasing workload, as well as the need for more risk management expertise, due to the Union authorisation process. The Management Board also asked to further analyse the BPC and, in particular, its work vis-à-vis the Working Groups.

## 2. Appointment of Committee Members

The Management Board decided not to renew the membership<sup>19</sup> of a member for the SEAC.

### B.5 2<sup>nd</sup> Commission General Report on the operation of REACH/Evaluation of ECHA (REACH review)

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The Management Board took note of the information provided by the Secretariat<sup>20</sup> on the 2<sup>nd</sup> Commission General Report on the operation of REACH (REACH review)<sup>21</sup>.

The Commission representatives introduced the report, noting that ECHA was instrumental in supporting the preparation. 16 key actions are foreseen and many of these involve contributions from ECHA. The Commission plans to launch a debate about the financing of REACH work and ECHA as the central EU agency for the implementation of REACH under the next EU Multi-annual Framework.

It was highlighted that actions addressed to ECHA include elements related to the review of ECHA's performance, which the Management Board may consider in its future work.

The Executive Director welcomed the report and explained the next steps planned to follow-up on the proposed actions in cooperation with the Commission. He proposed that the Management Board Working Groups on Planning & Reporting and Audit could hold a joint or back-to-back meeting in June to see if ECHA could move in the direction of a specific recommendation made in the report. However, any arrangements would have to remain within the existing legal framework which does not foresee a two-tier structure for the Management Board.

The Management Board then held a first exchange of views on the actions addressed to ECHA. ECHA's strive for efficiency was pointed out as a horizontal action to continue to invest in and in particular in light of action 15 of the Commission Communication concerning the future of ECHA.

Board members asked the Secretariat to carefully analyse the follow-up actions together with the Commission and also be mindful of other stakeholders' input, notably that of the

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<sup>19</sup> MB/06/2018

<sup>20</sup> MB/07/2018

<sup>21</sup> COMMUNICATION FROM THE COMMISSION TO THE EUROPEAN PARLIAMENT, THE COUNCIL AND THE EUROPEAN ECONOMIC AND SOCIAL COMMITTEE Commission General Report on the operation of REACH and review of certain elements Conclusions and Actions - Brussels, 5.3.2018 COM(2018) 116 final

European Parliament and the Council, as addressees of the Communication. It was pointed out that the Commission is currently conducting the fitness check of the most relevant chemicals legislation excluding REACH and the results of that evaluation will also impact ECHA's future way of working.

The Secretariat will propose a roadmap for the specific follow-up to the evaluation of ECHA and a more detailed discussion with the Management Board is planned in June 2018.

## B.6 Quarterly Report on ECHA's Activities

The Management Board took note of the quarterly report<sup>22</sup> on ECHA's progress in reaching the 2018 Work Programme targets.

The following exchange of views touched upon a number of elements, such as:

- The potential reputational risk of ECHA preparing the restriction dossier for micro-plastics and oxo-plastics, as requested by the Commission in January.
- ECHA's readiness for the 2018 registration deadline and exceptional circumstances policy (including potentially reconsidering the scope of the IUCLID cloud service).
- Status of the collaborative approach between Member States and industry in the area of REACH evaluation (COLLA).
- Status of the agreed conclusion to provide numerical information on currently known SVHCs in the SVHC Roadmap Progress Report 2017.
- The change required for ePIC due to the UK withdrawal from the EU and ECHA's need for additional funding to be able to start implementing the necessary changes.
- ECHA's work on the guidance document on endocrine disrupters.
- The follow-up of dossier evaluation decisions, in particular the EOGRTS cases.

With respect to the format of the quarterly report, the Chair of the Working Group on Planning and Reporting explained that the Secretariat is considering an approach to inform the Board monthly on a set of key indicators for achieving a balance between keeping the Board informed but not over-burdened with information.

This would mean that the quarterly report slides that are presented to the Management Board would become more focused on strategic issues. The Working Group supports the Secretariat's proposal and agreed to implement a different format for reporting, on a trial basis.

## B.7 Update on ECHA tasks in the area of EU poison centres

The Management Board took note of an update<sup>23</sup> from the Secretariat on the discussions around ECHA tasks under EU poison centres and in particular on the developments since the last Management Board meeting.

It was noted that ECHA is ready to develop an advanced version of the Notification Portal if and when the Commission provides a legal mandate and sustainable resourcing. The Commission will report on the progress made to the Board in June and a Commission representative agreed to share the latest legal analysis of the Commission in relation to the basis for a request to ECHA in this area with the Management Board.

In the meantime, the Chair invited all authorities to communicate if they will need to develop their own systems, should ECHA not be mandated to develop an advanced version of the Notification Portal. This would allow these authorities to cooperate and to look for solutions. The Chair also urged the Commission to return to Member States and the Management Board if possible earlier than June to allow sufficient time for national implementing measures be put in place.

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<sup>22</sup> MB/08/2018.

<sup>23</sup> MB/09/2018.

## C. Points for information

### C.1 Notification of budget transfers

The Management Board took note of the budget transfers<sup>24</sup> carried out under the responsibility of the Executive Director since the previous notification.

### C.2 REMOVED

### C.3 Multi-annual enforcement priorities of the Forum

The Management Board took note of a request<sup>25</sup> from the Forum for Exchange of Information on Enforcement (Forum). The Forum is preparing its next Multi-annual Action Programme outlining its enforcement priorities and actions for 2019-2023 and requested input from Management Board members. Board members are invited to submit their comments to the Forum by 20 April.

The Chair noted that enforcement aspects are an important element in the REACH review report (see above B.5) and that this should be taken in to account when commenting.

The Management Board will organise an exchange of views with the Forum Chair at a later point in time.

### C.4 Annual report from the Advisory Committee on Conflict of Interests

The Management Board took note of a report<sup>26</sup> from its Advisory Committee on Conflict of Interests (CoIAC). The presentation included an introduction of the Committee's latest opinion adopted on 8 March 2018 upon request by the Executive Director in (March) 2017.

Judite Dipane, Management Board representative in CoIAC, highlighted that the field of potential conflicts of interest is constantly evolving and that a discussion with other EU bodies is warranted when dealing with the evolving questions, such as those related to public statements issued by scientists working with an agency or to national authorities cooperating with agencies and providing at the same time services to industry. Other Board members agreed that an alignment with other agencies and ideally harmonised rules would be desirable.

The Executive Director reflected on the challenges for ECHA, for example, questions related to defining the borderline between scientific statements and statements not fully based on science and limitation for ECHA when it comes to intervening in national research policy approaches. He noted that ECHA will review its policy on managing potential conflicts of interest in 2018 to follow-up the CoIAC recommendations and to take into account any other relevant developments at institutional level or audit findings.

The Chair concluded that the CoIAC opinion and the views expressed by members in the discussion will be kept for reference in the planned review of the policy. The Management Board looks forward to receiving proposals from the Secretariat.

With reference to the discussions held on the functioning of the Committees (see above point B.4) she emphasised that the disclosure of potential conflicts of interest is in the broader sense also an element for keeping the Committees workable and requires explicit clarification to candidates during the nomination process for Committee members of RAC and SEAC.

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<sup>24</sup> MB/10/2018.

<sup>25</sup> MB/12/2018.

<sup>26</sup> MB/13/2018.



## C.5 Update of the Management Board Rolling Plan / meeting dates 2018-2019

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The Management Board took note of its rolling plan, revised meeting dates for 2018 and indicative meeting dates for 2019<sup>27</sup>:

<b>2018</b>	<b>2019</b>
• 22-23 March 2018	• 28-29 March 2019
• 20-21 June 2018	• 19-20 June 2019
• 20-21 September 2018	• 26-27 September 2019
• 13-14 December 2018	• 12-13 December 2019

## C.6 Composition of Management Board Working Groups

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The Management Board took note of the new composition of the Management Board Working groups (subgroups)<sup>28</sup>. The Management Board appointed Oscar GONZALEZ SANCHEZ (ES) as a member of the Working Group on Board of Appeal.

## 5. Any other business

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### Report from the Advisory Group on Dissemination

The Management Board took note of an oral report from the Chair of the Advisory Group on Dissemination from a meeting of the group held on 23 March. The meeting dealt with a recent report from the organisation ClientEarth, an NGO, on ECHA's dissemination activities<sup>29</sup> and with the modalities for publishing notifications from down-stream users of authorisation holders. The advisory group will continue to work on these elements in 2018.

### Revision of the REACH Fee Regulation

The Management Board took note of an oral update from the Commission on the status of the review of the REACH Fee Regulation<sup>30</sup>. It was noted that the REACH Committee voted in favour of the revision of the Regulation on 19 March. The proposed changes aim to make sure that the fee structure corresponds to the actual costs.

### Update transfer of fees correction coefficients

The Management Board took note of the information provided by its Chair that the transfer of fees to the Member States correction coefficients have not been updated, given that the new Management Board Decision on the arrangements for the Transfer of Fees<sup>31</sup> entered into force only on 1 January 2018.

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<sup>27</sup> MB/14/2018.

<sup>28</sup> MB/15/2018.

<sup>29</sup> Client Earth Report of 18 December 2017: "10 years in: time for ECHA to disseminate strategic information to empower third parties".

<sup>30</sup> Commission Regulation (EC) 340/2008 of 16 April 2008 on the fees and charges payable to the European Chemicals Agency pursuant to Regulation (EC) 1907/2006 of the European Parliament and of the Council on the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH).

<sup>31</sup> MB/36/2017.

## Mandates of members of the Board of Appeal

The Management Board took note of the fact that the mandate of the Chairman of the Board of Appeal (BoA) expires in April 2019 and that the Secretariat informed the Commission services of the need to launch a selection procedure. The Management Board Working Group on the BoA will act as a preparatory group and will make a proposal for the decision of the Board in due course.

## Next meeting and closure

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The Chair noted that the next meeting of the Board is scheduled to take place from 20 to 21 June 2018, in Helsinki. A workshop will be organised back-to-back with the meeting, which will focus on the REACH Review follow-up actions, as well as on further shaping ECHA's Strategic Plan 2019-2023 in light of these actions and the outcome of the public consultation.

## II. Documents submitted to the Management Board

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Draft Agenda	MB/A/01/2018
Draft Minutes of the 48 <sup>th</sup> Meeting	MB/M/04/2017
Implementing Rules to the Staff Regulations	MB/01/2018
Public consultation on ECHA's draft strategic plan 2019-2023	MB/02/2018
General Report 2017	MB/03/2018
Assessment of the Consolidated Annual Activity Report 2017	MB/04/2018
Annual reports from the Committees	MB/05/2018
Appointment of Committee Members	MB/06/2018
2nd Commission General Report on the operation of REACH / Evaluation of ECHA (REACH review)	MB/07/2018
Quarterly Report on ECHA's Activities	MB/08/2018
Update on ECHA tasks in the area of EU poison centres	MB/09/2018
Notification of budget transfers	MB/10/2018
[Removed]	MB/11/2018
Multi-annual enforcement priorities of the Forum	MB/12/2018
Annual report from the Advisory Committee on Conflict of Interests	MB/13/2018
Update of the Management Board Rolling Plan / meeting dates 2018-2019	MB/14/2018
Composition of Management Board Working Groups	MB/15/2018

### III. Decisions taken/Conclusions reached by the Management Board

The Management Board:

- Adopted the agenda for its 49<sup>th</sup> meeting.
- Approved the minutes of its 48<sup>th</sup> meeting.
- Endorsed the application by analogy of two Commission Implementing Rules on staff appraisal and mission guide.
- Adopted four Implementing Rules, on learning and development, on teleworking, on temporary posting and on the use and engagement of Temporary Agents.
- Decided to request the Commission's approval to opt-out from the Implementing Rules on conditions of employment of Contract Agents.
- Approved the submission of ECHA's draft strategic plan 2019-2023 for public consultation and instructed the Secretariat to submit it to the Commission services for taking it into account when preparing the Commission opinion on ECHA's Draft Programming Document 2019-2021.
- Adopted the Agency's General Report for 2017, and instructed the Executive Director to submit the document to the Member States and European Institutions, as required by 30 April 2018<sup>32</sup>.
- Adopted its assessment of the Authorising Officers annual activity report for 2017, and instructed the Executive Director to send the Consolidated Annual Activity Report together with its assessment to the Court of Auditors, to the Commission, to the European Parliament and to the Council no later than 1 July 2018.
- Took note of the 2018 Annual reports from ECHA's Committees (RAC, SEAC, MSC and BPC).
- Decided not to renew the membership of a second member for the SEAC.
- Took note of the information provided by Secretariat and the Commission on the 2<sup>nd</sup> Commission General Report on the operation of REACH (REACH review).
- Took note of the quarterly report on ECHA's progress in reaching the 2018 Work Programme targets.
- Took note of an update from the Secretariat on the discussions around ECHA tasks under EU poison centres.
- Took note of the budget transfers carried out under the responsibility of the Executive Director since the previous notification.
- Took note of a request from the Forum for Exchange of Information on Enforcement (Forum) regarding input to the Forum's next Multi-annual Action Programme.
- Took note of a report from its Advisory Committee on Conflict of Interests.
- Took note of its rolling plan, revised meeting dates for 2018 and indicative meeting dates for 2019.
- Took note of the new composition of the Management Board Working groups (subgroups) and appointed Oscar GONZALEZ SANCHEZ (ES) as a member of the Working Group on Board of Appeal.
- Took note of an oral report from the Advisory Group on Dissemination.
- Took note of an oral update from the Commission on the status of the review of the REACH Fee Regulation.

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<sup>32</sup> Some modifications were agreed in the meeting in relation to Member State contributions under the Biocidal Products Regulation and editorial remarks.

Agreed follow-up actions:

- The Secretariat will launch the public consultation on the draft strategic plan and put the plan in the context vis-à-vis the Commission's second General Report on the operation of REACH (REACH review).

#### IV. List of attendees

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##### Representatives of the Member States

Paul KRAJNIK	(AT)	
Anne-France RIHOUX	(BE)	
Bojan VIDOVIC	(HR)	
Anastassios YIANNAKI	(CY)	
Tatjana KOLESNIKOVA	(CZ)	
Henrik Søren LARSEN	(DK)	
Hanna KORHONEN	(FI)	(also acting as proxy of Aive TELLING)
Marie-Laure METAYER	(FR)	(also acting as proxy of Jörg LEBSANFT)
Kassandra DIMITRIOU	(EL)	
Krisztina BIRÓ	(HU)	(also acting as proxy of Parvoleta LULEVA)
Sharon McGUINNESS	(IE)	
Francesca GIANNOTTI	(IT)	
Judīte DIPĀNE	(LV)	
Marija TERIOŠINA	(LT)	
Paul RASQUE	(LU)	
Edward XUEREB	(MT)	
Hans MEIJER	(NL)	
Lidia WAŚOWICZ	(PL)	
Luminita TIRCHILA	(RO)	(also acting as proxy of Ana Lilia MARTINS)
Miroslava BAJANIKOVA	(SK)	
Alojz GRABNER	(SI)	
Oscar GONZALEZ SANCHEZ	(ES)	
Lisa ANFÄLT	(SE)	
Keith BAILEY	(UK)	

##### Representatives of the European Commission

Kestutis SADAUSKAS  
Antti PELTOMÄKI  
Sabine JÜLICHER

##### Independent persons appointed by the European Parliament

Olwenn MARTIN

##### Representatives from interested parties appointed by the European Commission

Stefan SCHEUER	EEB-BEUC - European Environmental Bureau/European Consumer Organisation
Peter SMITH	CEFIC –European Chemical Industry Council
Esther LYNCH	ETUC – European Trade Union Confederation

##### Observers from EEA/EFTA countries

Sverre-Thomas JAHRE (NO)

##### Persons participating on behalf of Board members/observers

Enda VESKIMÄE (on behalf of Aive TELLING)

Other observers

Abdel EL-AMELI  
Cristina DE AVILA  
Stephen CURRAN

European Commission  
European Commission  
Accompanying Sharon McGuinness

ECHA staff

Bjorn HANSEN	(Executive Director)
Jukka MALM	(Deputy Executive Director)
Andreas HERDINA	(Director of Cooperation)
Jack DE BRUIJN	(Director of Risk Management)
Christel MUSSET	(Director of Registration)
Leena YLÄ-MONONEN	(Director of Evaluation)
Luisa CONSOLINI	(Director of Information Systems)
Shay O'MALLEY	(Director of Resources)
Minna HEIKKILÄ	(Head of Legal Unit)
Maurizio RONCACCIA	(Deputy Head of Communications Unit)
Wim DE COEN	(Head of Unit, Executive Office)
Frank BÜCHLER	(Executive Office)
Gabriella CSEH	(Executive Office)
Timo RÖCKE	(Strategic Planning Officer, Executive Office)