

## Notification of budget transfers

50<sup>th</sup> Meeting of the Management Board 20-21 June 2018

### Key messages

The Management Board is invited to take note of the budget transfers, carried out since the previous notification, under the responsibility of the Executive Director and detailed in the Annex of this document.

### Background

ECHA's Financial Regulation provides that the Executive Director may transfer budget appropriations (a) from one title to another, up to a maximum of 10% of appropriations for the year shown on the line from which the transfer is made, and (b) from one chapter to another, and from one article to another, without limit. Furthermore, the Executive Director shall inform the Management Board as soon as possible of all transfers made.

### Attachment:

- Annex: Transfers within the budget since last notification

For questions: [shay.omalley@echa.europa.eu](mailto:shay.omalley@echa.europa.eu) with copy to [mb-secretariat@echa.europa.eu](mailto:mb-secretariat@echa.europa.eu)

## Annex: Transfers within the budget since last notification

The budget transfers carried out (by 6 June 2018) under the responsibility of the Executive Director, since the last notification to the Management Board are listed hereunder;

- a) On 05 April 2018, a transfer within Biocides Title 1 – Staff - to cover costs related to an extension of a Seconded National Expert (SNE) contract. As the budget lines for salaries, (Chapter 11) are provisional by nature and the initial budget needs are established on the basis of the Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the grades of entering into service, turnover and family allowances of the newcomers). The cost estimates can be more closely assessed only later during the budget year when the entitlements and other variable costs of the recruited staff are known.

The amount was transferred from budget line 1112 as, based on current estimates, the needs are lower than initially estimated.

| A/A | Budget item | Description               | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|---------------------------|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
|     |             |                           | A              | B                               | C                                | D                | E               | F=E/A                       | G=C+D                          |
| 1   | 1112        | Contract agents           | 1 016 000.00   | 0.00                            | 508 000.00                       | -62 000.00       | -62 000.00      | 6.10%                       | 446 000.00                     |
| 2   | 1113        | Seconded national experts | 142 000.00     | 0.00                            | 0.00                             | 62 000.00        | 62 000.00       | 43.66%                      | 62 000.00                      |
|     | Sum         |                           | 1 158 000.00   |                                 | 508 000.00                       | 0.00             |                 |                             | 508 000.00                     |

- b) On 07 March 2018, a transfer within each REACH/CLP, Biocides and PIC Title 2 – Building, Equipment and miscellaneous operating expenditure, to cover the higher-than-estimated insurance premia for non-statutory staff, Committee members, and other visitors, booked under budget line 2350 (Miscellaneous insurance).

The amounts were transferred from budget line 2030 (Cleaning and maintenance), having a surplus due to lower-than-estimated costs for cleaning and security services.

The detailed amounts per regulation are presented in the below tables.

### REACH/CLP

| A/A | Budget item | Description              | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--------------------------|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
|     |             |                          | A              | B                               | C                                | D                | E               | F=E/A                       | G=C+D                          |
| 1   | 2030        | Cleaning and maintenance | 286 924.00     | 0.00                            | 79 403.95                        | -510.42          | -510.42         | 0.18%                       | 78 893.53                      |
| 2   | 2350        | Miscellaneous insurance  | 2 286.00       | 0.00                            | 556.13                           | 510.42           | 510.42          | 22.33%                      | 1 066.55                       |
|     | Sum         |                          | 289 210.00     |                                 | 79 960.08                        | 0.00             |                 |                             | 79 960.08                      |

### Biocides

| A/A | Budget item | Description              | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--------------------------|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
|     |             |                          | A              | B                               | C                                | D                | E               | F=E/A                       | G=C+D                          |
| 1   | 2030        | Cleaning and maintenance | 34 927.00      | 0.00                            | 9 665.74                         | -62.02           | -62.02          | 0.18%                       | 9 603.72                       |
| 2   | 2350        | Miscellaneous insurance  | 279.00         | 0.00                            | 68.42                            | 62.02            | 62.02           | 22.23%                      | 130.44                         |
|     | Sum         |                          | 35 206.00      |                                 | 9 734.16                         | 0.00             |                 |                             | 9 734.16                       |

### PIC

| A/A | Budget item | Description              | Initial Budget | Previous Transfers / amendments | Available (non committed) Budget | Current Transfer | Total Transfers | % of the source Budget Item | Total available appropriations |
|-----|-------------|--------------------------|----------------|---------------------------------|----------------------------------|------------------|-----------------|-----------------------------|--------------------------------|
|     |             |                          | A              | B                               | C                                | D                | E               | F=E/A                       | G=C+D                          |
| 1   | 2030        | Cleaning and maintenance | 4 570.00       | 0.00                            | 1 264.79                         | -7.76            | -7.76           | 0.17%                       | 1 257.03                       |
| 2   | 2350        | Miscellaneous insurance  | 37.00          | 0.00                            | 9.45                             | 7.76             | 7.76            | 20.97%                      | 17.21                          |
|     | Sum         |                          | 4 607.00       |                                 | 1 274.24                         | 0.00             |                 |                             | 1 274.24                       |