

Transfers within the budget since last notification

The budget transfers carried out (by 12 December 2018) under the responsibility of the Executive Director since the last notification to the Management Board are listed hereunder;

- a) On 04 December 2018, transfer within PIC Title 2 - Building, Equipment and miscellaneous operating expenditure - based on the latest assessment of the needs, the available funds were allocated for ECHA's future building project and additional needs within ICT services.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2030	Cleaning and maintenance	4 570.00	-1 138.00	28.79	-25.00	-1 163.00	25.45%	3.79
2	2040	Fitting out of premises	4 382.00	-3 724.00	347.20	-330.00	-4 054.00	92.51%	17.20
3	2050	Security and surveillance of the building	11 785.00	-827.00	660.98	-660.00	-1 487.00	12.62%	0.98
4	2101	ICT Maintenance	3 072.00	-53.00	313.67	-280.00	-333.00	10.84%	33.67
5	2103	Analysis, programming, technical assistance and other external services for the administration of the Agency	84 237.00	-2 525.00	11 105.69	1 524.00	-1 001.00	1.19%	12 629.69
6	2107	Telecommunication charges	7 380.00	-991.00	332.00	-332.00	-1 323.00	17.93%	0.00
7	2200	Technical equipment and installations	9 508.00	7 142.00	0.00	5 505.00	12 647.00	133.01%	5 505.00
8	2210	Furniture	6 580.00	-242.00	6 100.14	-5 665.00	-5 907.00	89.77%	435.14
9	2250	Documentation and library expenditure	607.00	231.00	472.89	460.00	691.00	113.84%	932.89
10	2300	Stationary and office supplies	1 008.00	-420.00	23.95	-20.00	-440.00	43.65%	3.95
11	2354	Postage and delivery charges	448.00	-28.00	98.00	-95.00	-123.00	27.46%	3.00
12	2355	Business Consultancy and other Services	512.00	-68.00	96.37	-82.00	-150.00	29.30%	14.37
	Sum		134 089.00		19 579.68	0.00			19 579.68

- b) On 03 December 2018, transfers within Biocides budget Title 1 – Staff and Title 2 - Building, Equipment and miscellaneous operating expenditure. The budget lines for salaries, (Chapter 11) and recruitment (Chapter 12) are provisional by nature and the initial budget needs are established on the basis of the approved establishment plan for the year. There is inherent uncertainty in this planning, for example, related to the grades of entering into service, turnover of staff and family allowances of the newcomers. The costs can be assessed only when the entitlements and other variable costs of the recruited staff are known. Following an update of the estimates regarding the salary indexation and correction coefficient, and an assessment of other needs in Title 1, certain re-allocations were needed. In Title 2, based on the latest assessment of the needs, the available funds were allocated for ECHA's future building project and additional needs within ICT services.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1113	Seconded national experts	142 000.00	62 000.00	0.00	4 000.00	66 000.00	46.48%	4 000.00
2	1133	Constitution or maintenance of pension rights	625 000.00	-10 000.00	0.00	6 000.00	-4 000.00	0.64%	6 000.00
3	1190	Weightings	708 000.00	35 000.00	35 000.00	-10 000.00	25 000.00	3.53%	25 000.00
		Title 1 Total	1 475 000.00	87 000.00	35 000.00	0.00	87 000.00	5.90%	35 000.00
4	2030	Cleaning and maintenance	34 927.00	-8 702.00	214.74	-200.00	-8 902.00	25.49%	14.74
5	2040	Fitting out of premises	33 491.00	-28 462.00	2 653.64	-2 540.00	-31 002.00	92.57%	113.64
6	2050	Security and surveillance of the building	90 066.00	-6 329.00	5 035.64	-5 000.00	-11 329.00	12.58%	35.64
7	2101	ICT Maintenance	23 474.00	-401.00	2 396.62	-2 140.00	-2 541.00	10.82%	256.62
8	2103	Analysis, programming, technical assistance and other external services for the administration of the Agency	643 765.00	-19 213.00	84 768.21	11 644.00	-7 569.00	1.18%	96 412.21
9	2107	Telecommunication charges	56 400.00	-7 576.00	2 565.43	-2 563.00	-10 139.00	17.98%	2.43
10	2200	Technical equipment and installations	72 664.00	54 587.00	79 041.82	43 330.00	97 917.00	134.75%	122 371.82
11	2210	Furniture	50 290.00	-1 852.00	46 620.07	-44 531.00	-46 383.00	92.23%	2 089.07
12	2250	Documentation and library expenditure	4 634.00	1 758.00	3 601.52	3 530.00	5 288.00	114.11%	7 131.52
13	2300	Stationary and office supplies	7 704.00	-3 210.00	183.02	-180.00	-3 390.00	44.00%	3.02
14	2354	Postage and delivery charges	3 424.00	-214.00	749.00	-730.00	-944.00	27.57%	19.00
15	2355	Business Consultancy and other Services	3 868.00	-589.00	624.04	-620.00	-1 209.00	31.26%	4.04
		Title 2 Total	1 024 707.00	-20 203.00	228 453.75	0.00	-20 203.00	1.97%	228 453.75
	Sum		2 499 707.00		263 453.75	0.00			263 453.75

- c) On 30 November 2018, transfers within REACH/CLP budget Title 1 – Staff, Title 2 - Building, Equipment and miscellaneous operating expenditure and Title 3 - Operational expenditure. The budget lines for salaries, (Chapter 11) and recruitment (Chapter 12) are provisional by nature and the initial budget needs are established on the basis of the approved establishment plan for the year. There is inherent uncertainty in this planning, for example, related to the grades of entering into service, turnover of staff and family allowances of the newcomers. The costs can be assessed only when the entitlements and other variable costs of the recruited staff are known.

Following an update of the estimates regarding the salary indexation and correction coefficient, and an assessment of other needs in Title 1, certain re-allocations were needed. In Title 2, based on the latest assessment of the needs, the available funds were allocated for ECHA's future building project and additional needs within ICT services. In Title 3, most of the available funds identified were re-allocated to budget line 3008 to finance the projects frontloaded from 2019. In addition, € 130 000 was re-allocated to budget line 3009 for development of New Approach Methods in a regulatory context.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1101	Family allowances	3 498 000.00	0.00	0.00	31 000.00	31 000.00	0.89%	31 000.00
2	1112	Contract agents	5 619 000.00	600 000.00	0.00	15 000.00	615 000.00	10.95%	15 000.00
3	1114	Trainees	280 000.00	0.00	64 000.00	-21 000.00	-21 000.00	7.50%	43 000.00
4	1130	Insurance against sickness	1 150 000.00	0.00	0.00	10 000.00	10 000.00	0.87%	10 000.00
5	1133	Constitution or maintenance of pension rights	4 988 000.00	0.00	100 000.00	65 000.00	65 000.00	1.30%	165 000.00
6	1190	Weightings	6 940 000.00	100 000.00	100 000.00	-100 000.00	0.00	0.00%	0.00
		Title 1 Total	22 475 000.00	700 000.00	264 000.00	0.00	700 000.00	3.11%	264 000.00
7	2030	Cleaning and maintenance	286 924.00	-71 492.00	1 758.95	-1 700.00	-73 192.00	25.51%	58.95
8	2040	Fitting out of premises	275 127.00	-233 814.00	21 799.56	-16 000.00	-249 814.00	90.80%	5 799.56
9	2050	Security and surveillance of the building	739 883.00	-52 000.00	41 357.93	-41 000.00	-93 000.00	12.57%	357.93
10	2101	ICT Maintenance	192 833.00	-3 302.00	20 047.05	-17 580.00	-20 882.00	10.83%	2 467.05
11	2103	Analysis, programming, technical assistance and other external services for the administration of the Agency	5 288 468.00	-157 209.00	661 748.25	95 664.00	-61 545.00	1.16%	757 412.25
12	2107	Telecommunication charges	463 323.00	-62 242.00	19 184.20	-19 184.00	-81 426.00	17.57%	0.20
13	2200	Technical equipment and installations	596 929.00	448 425.00	649 317.75	358 300.00	806 725.00	135.15%	1 007 617.75
14	2210	Furniture	413 130.00	-15 215.00	382 980.79	-374 900.00	-390 115.00	94.43%	8 080.79
15	2250	Documentation and library expenditure	38 062.00	14 434.00	29 572.32	29 000.00	43 434.00	114.11%	58 572.32
16	2300	Stationary and office supplies	63 288.00	-26 370.00	1 503.48	-1 500.00	-27 870.00	44.04%	3.48
17	2354	Postage and delivery charges	28 128.00	-1 758.00	6 153.00	-6 000.00	-7 758.00	27.58%	153.00
18	2355	Business Consultancy and other Services	83 820.00	90 104.00	35 329.09	-5 100.00	85 004.00	101.41%	30 229.09
		Title 2 Total	8 469 915.00	-70 439.00	1 870 752.37	0.00	-70 439.00	0.83%	1 870 752.37
19	3003	Registration, datasharing and dissemination	2 499 844.00	-634 353.00	211 258.00	-125 000.00	-759 353.00	30.38%	86 258.00
20	3004	Evaluation	155 000.00	-19 000.00	30 225.37	-30 000.00	-49 000.00	31.61%	225.37
21	3005	Authorisations and restrictions	643 000.00	179 656.00	30 878.87	-7 000.00	172 656.00	26.85%	23 878.87
22	3006	Classification and labelling	62 000.00	-13 715.00	16 909.38	-20 000.00	-33 715.00	54.38%	-3 090.62
23	3007	Advice and assistance through guidance and helpdesk	264 250.00	-40 150.00	48 693.60	-46 000.00	-86 150.00	32.60%	2 693.60
24	3008	Scientific IT tools	10 525 503.00	2 238 283.00	2 258 684.09	679 000.00	2 917 283.00	27.72%	2 937 684.09
25	3009	Scientific and technical advice to EU institutions and bodies	350 000.00	96 206.00	229 590.00	130 000.00	226 206.00	64.63%	359 590.00
26	3011	Committees and Forum	1 157 700.00	154 119.00	229 503.57	-150 000.00	4 119.00	0.36%	79 503.57
27	3012	Board of Appeal	77 000.00	-27 500.00	23 242.15	-7 000.00	-34 500.00	44.81%	16 242.15
28	3014	International cooperation	40 000.00	-25 000.00	15 000.00	-15 000.00	-40 000.00	100.00%	0.00
29	3022	Management Board and management of the Agency	1 517 176.00	72 889.00	628 522.69	-385 000.00	-312 111.00	20.57%	243 522.69
30	3030	Missions	581 585.00	-6 585.00	10 000.00	-10 000.00	-16 585.00	2.85%	0.00
31	3111	Committees and Forum (Multiannual)	1 477 000.00	-927 088.00	14 425.85	-14 000.00	-941 088.00	63.72%	425.85
		Title 3 Total	19 350 058.00	1 047 762.00	3 746 933.57	0.00	1 047 762.00	5.41%	3 746 933.57

- d) On 21 November 2018, a transfer within the PIC (Prior Informed Consent) Regulation budget Title 1 – Staff and Title 5 - Operational expenditure. The budget lines for salaries, (Chapter 11) and recruitment (Chapter 12) are provisional by nature and the initial budget needs are established on the basis of the approved establishment plan for the year. There is inherent uncertainty in this planning, for example, related to the grades of entering into service, turnover of staff and family allowances of the newcomers. The costs can be assessed only when the entitlements and other variable costs of the recruited staff are known. Following an update of the estimates regarding the salary indexation and correction coefficient, and an assessment of other needs in Title 1, the surplus funds were transferred to cover the additional needs in basic salaries, totalling € 30 000. In Title 5, there was a small surplus as the Communication and Translation costs were lower than estimated. The available funds were transferred to budget line 5008 to finance further development of ePIC.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1100	Basic salaries	328 000.00	0.00	0.00	30 000.00	30 000.00	9.15%	30 000.00
2	1101	Family allowances	42 600.00	0.00	11 900.00	-11 900.00	-11 900.00	27.93%	0.00
3	1102	Expatriation and foreign residence allowances	51 600.00	0.00	11 900.00	-11 000.00	-11 000.00	21.32%	900.00
4	1141	Travel expenses for annual leave	15 000.00	0.00	3 847.86	-3 800.00	-3 800.00	25.33%	47.86
5	1190	Weightings	79 000.00	0.00	5 000.00	-5 000.00	-5 000.00	6.33%	0.00
6	1200	Recruitment expenses	1 900.00	0.00	1 340.46	-1 200.00	-1 200.00	63.16%	140.46
7	1201	Installation, resettlement, and daily subsistence allowances and removal and travel expenses	13 100.00	0.00	13 100.00	-13 000.00	-13 000.00	99.24%	100.00
8	1410	Medical service	7 292.00	0.00	991.15	-600.00	-600.00	8.23%	391.15
9	1500	Further training and language courses for staff	10 298.00	0.00	2 113.13	-1 700.00	-1 700.00	16.51%	413.13
10	5008	Scientific IT tools	207 176.00	0.00	22 873.93	21 600.00	21 600.00	10.43%	44 473.93
11	5013	Communications including Translations	8 602.00	696.00	3 419.25	-3 400.00	-2 704.00	31.43%	19.25
		Sum	764 568.00	0.00	76 485.78	0.00	0.00		76 485.78

- e) On 30 October 2018, transfer within REACH/CLP Title 1 – Staff - to cover the higher than estimated need for installation, resettlement, and removal allowances. As the budget for salaries is provisional by nature and the initial budget needs are established on the basis of the establishment plan, there is an inherent uncertainty in this planning. The cost estimates can be more accurately assessed only during the budget year when the entitlements and other variable costs of the recruited staff are known. The amount was transferred from budget line 1113 where, based on the current estimates, the needs are lower than initially estimated.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1113	Seconded national experts	621 000.00	-110 000.00	111 000.00	-111 000.00	-221 000.00	35.59 %	0.00
2	1201	Installation, resettlement, and daily subsistence allowances and removal and travel expenses	300 000.00	0.00	0.00	111 000.00	111 000.00	37.00 %	111 000.00
	Sum		921 000.00		111 000.00	0.00			111 000.00

- f) On 30 October 2018, transfer within REACH/CLP Title 2 - Building, Equipment and miscellaneous operating expenditure - to cover additional costs related to an unforeseen administrative legal proceedings. The amounts were transferred from budget line 2355, which had a surplus as consultancy services have not been acquired to the extent foreseen.

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2355	Business Consultancy and other Services	83 820.00	93 104.00	38 329.09	-3 000.00	90 104.00	107.50 %	35 329.09
2	2330	Legal expenses	50 000.00	-30 000.00	11 000.00	3 000.00	-27 000.00	54.00 %	14 000.00
	Sum		133 820.00		49 329.09	0.00			49 329.09

- g) On 30 October 2018, three transfers (one within each regulation) for REACH/CLP, Biocides and PIC Title 2 – Building, Equipment and miscellaneous operating expenditure, to cover the purchase of telecommunications equipment. The amounts were transferred from budget line 2355, which had a surplus as consultancy services have not been acquired to the extent foreseen. The detailed amounts per regulation are presented in the tables below.

REACH/CLP

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2355	Business Consultancy and other Services	83 820.00	115 958.00	127 964.09	-22 854.00	93 104.00	111.08%	105 110.09
2	2106	Telecommunications equipment	0.00	0.00	0.00	22 854.00	22 854.00	-	22 854.00
	Sum		83 820.00		127 964.09	0.00			127 964.09

BIOCIDES

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2355	Business Consultancy and other Services	3 868.00	2 193.00	3 406.04	-2 782.00	-589.00	15.23%	624.04
2	2106	Telecommunications equipment	0.00	0.00	0.00	2 782.00	2 782.00	-	2 782.00
	Sum		3 868.00		3 406.04	0.00			3 406.04

PIC

A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2355	Business Consultancy and other Services	512.00	296.00	460.37	-364.00	-68.00	13.28%	96.37
2	2106	Telecommunications equipment	0.00	0.00	0.00	364.00	364.00	-	364.00
	Sum		512.00		460.37	0.00			460.37