

Minutes of the 61st meeting of the Management Board

Held on 25 March 2021 via remote connection

I. Summary record of the proceedings

The Chair opened the meeting by welcoming participants to this remote meeting of the Management Board (MB). He welcomed, in particular, future members Mr Jerome FAE from Luxembourg and Mr Per ÅNGQUIST from Sweden, who both joined this meeting in an advisory capacity. He also welcomed Mr Ignacio DORESTE, from the ETUC (European Trade Union Confederation), who participated as the person of trust of Ms Gertraud LAUBER, appointed by the Commission to represent interested parties. The Chair finally welcomed Ms Kristin SCHREIBER, Director for Chemicals, Food and Retail who will be the future member from the Commission's DG GROW.

A recap of the practical aspects of running the meeting remotely was provided and the Secretariat confirmed that the quorum necessary to hold a meeting¹ was achieved, as all Members and registered persons of trust and advisors had established their meeting connection.

1. Agenda

The Chair introduced the draft agenda², which was then adopted.

With reference to the confirmation of decisions taken in remote meetings, the Chair proposed to continue the practice of confirming them by using an online tool (as opposed to written procedures), started in the 60th MB meeting. No objection was expressed to this proposal and the Chair concluded that the online confirmation of decisions would take place after point B.8 in the afternoon.

The Secretariat presented the following documents distributed before the meeting, in addition to the ordinary meeting documentation:

- AP 3 Amendments from the Commission to the draft minutes of the 60th MB meeting
- AP B.2
 - Foreword of the Executive Director to the Annual Report 2020
 - DG GROW proposal for the draft MB assessment
- AP B.4 The proposed composition of the ad hoc MB subgroup on strategy review
- AOB Litigation report 2020

¹ As defined in Article 6 of the Management Board Rules of Procedure.

² MB/A/01/2021.

2. Declaration of specific interests

The Chair informed Management Board members that he had reviewed, together with the Secretariat, the members', observers', persons of trust's and the Executive Director's declarations of interest and commitment in accordance with ECHA's procedure for the Prevention and Management of potential Conflicts of Interest (CoIs)³.

He concluded, based on the declarations, that there was no need for specific restrictions with respect to the agenda of this 61st Management Board meeting.

The Chair then invited members to further declare any specific interests that could not be drawn from their declarations of interest and commitment and which could be considered to be prejudicial to their independence with respect to any items on the agenda. No further specific interests were declared in response to this.

The Chair reminded members of the importance of keeping their declarations up to date and thanked members for their cooperation in regularly updating their declarations.

3. Minutes of the 60th Management Board meeting

The Chair presented the amendments to the draft minutes of the 60th Management Board from the Commission DGs GROW and ENV concerning I Summary record of the proceedings⁴.

The minutes of the 60th Management Board meeting⁵, held remotely on 16 and 17 December 2020, were then adopted, as amended.

The Chair pointed out the status of agreed follow-up actions as follows:

Action	MB	Status
The Executive Director will formalise the administrative arrangements regarding BoA AAMs by signing the appropriate Service Level Agreements.	58	ONGOING
The Secretariat will provide data and background to the Commission to start a reflection on ECHA's funding model.	59	ONGOING
The Secretariat will present an in-depth review of the status of implementation of the REACH Review actions for the next Board meeting in December 2020, including an overview of the actions that may be considered closed.	59	DONE
The amended budget is published in the Official Journal of the European Union within three months from the adoption.	59	DONE
The Secretariat will publish the revised composition of the MB Subgroups on ECHA's website.	60	DONE
The Secretariat will send the Programming Document 2021-2024 to the Institutions and Member States and publish it on ECHA's website.	60	DONE
The Secretariat will provide the extract of the Programming Document 2022-2024 to the Commission by 31 January 2021, as input to the 2022 budgetary process and the basis for the Commission's opinion under Article 32(7) of the Financial Regulation.	60	DONE

³ ECHA's Policy on the Prevention and Management of potential Conflicts of Interest (PRO-0067).

⁴ See amendments under Section V of these minutes.

⁵ MB/M/05/2020.

The Secretariat will report to the Management Board on the implementation of the PD, in particular, regarding unforeseen issues arising.	60	ONGOING
The Management Board will review ECHA's Strategic Plan in 2021.	60	ON-GOING
The Secretariat will transmit the final budget 2021, including the establishment plan, for information, to the European Parliament and the Council, the Court of Auditors and the Commission, and publish them on ECHA's website within four weeks from the adoption.	60	DONE
The Secretariat will share the data availability roadmap (under the ECHA's transparency approach) with the Management Board when it becomes available.	60	PENDING
The Secretariat will analyse the request of the Commission to revise AfA SEAC opinions and will report to the Management Board.	60	DONE

A. Points for automatic adoption

A.1. Composition of Management Board Subgroups

The Management Board adopted the revised composition⁶ of its Subgroups⁷. The changes in the composition are as follows: Claudia DUMITRU leaves the Subgroup Finance, Audit and Risks. Sofia ZISI joins the Subgroup Reporting Officers for Board of Appeal (BoA) members as of 1 June 2021.

The Secretariat will publish the revised composition of the Subgroups on ECHA's website. The Chair reminded members of the importance of the work of the Subgroups and pointed out that applications to join the Subgroup BoA are encouraged. It was noted that the Secretariat will technically update the composition of the Subgroups to reflect the upcoming changes in membership (as of 1 June 2021).

B. Points for discussion/ decision

B.1. Report from the Management Board Subgroup on Strategy, Planning and Implementation

The Management Board took note of an oral report from its Subgroup on Strategy, Planning and Implementation, which met on 2 March 2021.

The Subgroup (SG) had received information on the Chemicals Strategy for Sustainability of the Commission and requests for ECHA support, discussed the Annual Report 2020 and prepared its assessment. The SG had also discussed the draft REACH Article 117(2) report and contributed to the proposal on the mid-term review of ECHA's Strategic Plan 2019-2023. SG members had received an oral update from the Secretariat on the evaluation of the ECHA Cloud services, which will be finalised in Q2 this year and heard about the increased risk to achieving the Work Programme 2021 estimates for restrictions, due to dependency on input from the Member States and an increased difficulty in finding available rapporteurs in RAC. The SG finally had taken note of an inconsistency in ECHA's estimates for the budget request 2022, which the Secretariat had corrected.

⁶ MB/01/2021.

⁷ Management Board Rules of Procedure Article 10.

B.2 Reporting

B.2.A Annual report 2020

The Management Board adopted the REACH General Report (section 1) part of ECHA's Annual Report for 2020⁸, with one amendment proposed by a person of trust representing a Commission member⁹, and took note of the Consolidated Annual Activity Report of the Executive Director (sections 2-4).

The Management Board Subgroup on Strategy, Planning and Implementation had given input in March 2021, and reviewed the previous draft of the report. The Subgroup recommended the adoption of the Annual Report 2020, acknowledging that the Secretariat had taken into account the comments provided.

Board members gave their appreciation for the results accomplished in the previous year and asked the Secretariat to provide, in the future, more extensive information on the learnings arising from deviations from the Work Programme. A member appointed by the Commission to represent interested parties pointed out areas of improvement proposed by environmental organisations. Further to a question from a Board member, the Secretariat clarified the reported use of human resources during 2020.

The Annual Report 2020 will be submitted to Member States, the European Parliament, the Council, the Commission, the European Economic and Social Committee and the Court of Auditors and will be published on ECHA's website.

B.2.B Management Board Analysis and Assessment of the Consolidated Annual Activity Report 2020

The Management Board took note of the Executive Director's Consolidated Annual Activity Report for 2020, drawn up in his capacity as ECHA's authorising officer under the Financial Regulation, and discussed its draft assessment¹⁰ of this report. The Subgroup on Strategy Planning and Implementation had previously reviewed this report in March 2021 and had prepared the draft assessment for the Management Board.

Board members expressed their appreciation for the new format of the assessment, as well as the more prominent place it will have in the Annual Report 2020. The proposed assessment was adopted, with two amendments put forward by a person of trust representing a Commission member. As part of the Annual Report 2020, the assessment will be sent to the Court of Auditors, the European Parliament, and the Commission by 1 July 2021.

B.3 Chemicals Strategy for Sustainability of the Commission: requests for support from ECHA and next steps

The Management Board took note of the status of the requests to support the implementation of the Commission's Chemicals Strategy for Sustainability (CSS), and the potential impact on ECHA's Programming Document 2021-2024¹¹. The Management Board also endorsed the Executive Director's proposal, i.e. that the Secretariat starts contributing to the Commission's work as requested without carrying out an *ex ante* analysis of what impact this potentially may have on the Work Programme estimates for 2021 and accept higher organisational risks. The Board asked the Executive Director to provide timely information on the progress, further requests, as well as on the organisational risks arising from this work, without compromising the level of protection of health and the environment, and to seek guidance and steer from the Management Board. This way forward had been discussed in the MB Subgroup SPI, during its meeting of 2 March 2021.

First, a Commission representative explained that ECHA's knowledge is meant to be used for CSS implementation, as well as in support of the actions that arise from the strategy

⁸ MB/02/2021.

⁹ With respect to restrictions under REACH in the executive summary and in particular to the way the impact of ECHA's work is represented.

¹⁰ MB/03/2021.

¹¹ MB/04/2021.

when it is being implemented. While acknowledging the Agency's resource constraints, it was clarified that ECHA's technical-scientific contribution to the CSS is sought within its core tasks, with the exception of the work on the indicators framework, where additional resources have been allocated¹². The thematic areas foreseen for ECHA's contribution were presented, reflecting the first request of December 2020, as well as the second one, foreseen to be submitted to the Agency in Q1 2021, under Article 77(1) of REACH. These include safe and sustainable-by-design criteria, mixtures, One Substance – One Assessment ('OSOA'), including further work on the PACT, indicators for chemicals, research and innovation agenda and support to international activities. It was highlighted that ECHA's next five-year report on the operations of REACH and CLP, under Article 117(2) REACH, is an important instrument to deliver on the input and propose improvements for the processes, and it will feed into the basis of the Commission's impact assessment for upcoming legislative proposals.

Afterwards, the Executive Director (ED) presented his proposal on the way forward to respond to the Commission's requests. Taking into account the importance of the work and ECHA's unique ability to contribute thereto, the proposal consisted of responding favourably to the requests, while maintaining ECHA's contribution to the protection of human health and environment as well as the functioning of the internal market of chemicals at the foreseen level, i.e. not decreasing the outputs included in the Work Programme. It was explained that delivering on the CSS contribution and balancing this with the obligations of the Work Programme would only be possible by significantly adapting the Agency's ways of working. To free up and allocate the necessary and, often expert-level, resources for CSS work, it would be necessary to increase the level of delegation in the Agency and reduce the frequency and extent of controls applied. This would be limited to areas that are the least impactful on the quality and quantity of ECHA's outputs and exclude sensitive areas, with a view of maintaining the fulfilment of legal requirements related to controls. Because of this change in ways of working, the risk of undesired consequences would increase, e.g. lower level of quality of outputs, or not achieving all the outputs planned, while preserving the protection levels for human health and the environment. The proposal, therefore requires re-calibrating the risk appetite of the Agency, from avoiding unnecessary risks towards tolerating acceptable risks.

In the exchange of views which followed, Board members expressed general support to the ED's proposal. They reflected on the significance of the evolving policy environment and in particular the CSS, both on ECHA and on chemicals management in the EU. While the extent of the upcoming changes is not clear at this time, it was acknowledged that they represent an opportunity for the Agency, as well as a challenge. The opportunity arises from the possibility to provide unique and valuable scientific-technical support for policy development and contribute to its implementation, as well as to shape ECHA's long-term future, its sustainability and contribute to organisational development. The challenge consists of a very sharp increase in workload, without additional resources being made available. Calls were made for exploring additional resources, at EU and Member State level, while acknowledging that all actors face a shortage of resources and that the framework for the available EU funding has already been set for the period of 2021-2027.

In the context of re-allocating resources to CSS work, past efficiency gains were acknowledged, and Board members invited the Secretariat to continue exploring these in the future, not only internally but also in the processes involving stakeholders and regulatory partners, e.g. Member States. It was pointed out that the Secretariat should continue focusing on its legally required core tasks and apply the new way of working in other areas, as far as possible.

A number of Board members pointed out the high level of public attention and expectations on ECHA in the area of the CSS work. The quality of ECHA's contribution will have a high reputational impact and the Board invited the Secretariat to be mindful of this when committing and delivering, including being realistic and clear about the scope and content of the contribution.

¹² Commission proposal on the General Union Environment Programme to 2030 COM(2020) 652 final.

The Management Board noted that the necessary changes in the ways of working would result in increased risks, which will be closely monitored. To this end, Board members asked the Secretariat to provide, in due course, more information on the risks, to allow the Board to provide the necessary steer.

It was furthermore noted that the changes in the policy environment will need to be reflected in ECHA's strategy, which is set by the Board. The Board will conduct the review of the Strategic Plan 2019-2023 in 2021¹³ and this will also provide the framework for the Secretariat's work in addressing the challenges and opportunities brought by the CSS. It was pointed out that this requires timely and comprehensive information on the upcoming changes to the regulatory environment, on the demands for ECHA's contribution and on the workload implications, which may negatively impact the level of outputs.

On this basis, the Management Board concluded that the ED's proposal represents a reasonable way forward and that there are no more viable alternatives available to it. The proposal was therefore endorsed, together with a strong call for transparency regarding the incoming requests, the contribution provided, the organisational risks and the implications on the achievement of Work Programme targets. The Board expects to continue receiving timely and regular reports from the Secretariat on these elements, to be able to provide steer and guidance, as necessary.

B.4 Review of ECHA's Strategy 2019-2023

The Management Board agreed to conduct the review of ECHA's Strategy 2019-2023, with the purpose and ambition level put forward by the Chair¹⁴. In this context, the Management Board decided to establish an ad hoc subgroup that will prepare the review and provide proposals and recommendations to the Board. The decisions had been prepared by the Management Board Subgroup SPI during its meeting of 2 March 2021.

B.5 Revision of the ECHA Procedure for Prevention and management of potential conflicts of interest [*in camera*]

The Management Board adopted the proposed revision of the ECHA Procedure for the Prevention and management of potential conflicts of interest¹⁵. The revision concerns an update of the generic exclusion criteria contained in the procedure.

The MB also took note of the revised *Commission Guidelines on the selection and appointment procedure of the Chairman, two other members of the Board of Appeal (BoA) of the European Chemicals Agency, their alternates and additional members and their alternates*, as well as of a report from the Chair of the Subgroup BoA.

B.6 REACH Application for Authorisation opinions

The Management Board took note of the status of implementation of the actions aimed at improving the authorisation process (presented to the Board in June 2019¹⁶), as well as of the planned approach to implement changes to the Committee for Socio-Economic Analysis (SEAC) opinion format used for providing scientific advice on applications for authorisation, following a request received from the Commission in November 2020¹⁷.

The Secretariat presented the progress in implementing the actions aimed at improving the authorisation process, including the use of the revised opinion format in 2020, a thematic workshop, guidance updates, committee opinions on substitution plans and the publication of relevant reports. The Secretariat further introduced the proposed approach to modify the SEAC opinion format to respond to the Commission's request, in line with ECHA's legal obligations, its scientific-technical expertise and available resources. It was explained that the Secretariat together with SEAC will strengthen the conclusions of the

¹³ See agenda point B.4.

¹⁴ MB/05/2021.

¹⁵ MB/06/2021.

¹⁶ MB/M/03/2019 final.

¹⁷ MB/70/2020 and MB/07/2021.

authorisation opinion on the comparison of benefits and risks to meet the Commission's request, while bearing in mind that any such conclusion is not a weighing of societal preferences but an exercising of its scientific judgment in accordance with existing guidance. With respect to the assessment of the availability and feasibility of safer alternatives in the EU, it was pointed out that SEAC can document and contextualise the elements related to the hazard, risks, availability and feasibility of alternatives, as provided by applicants and through the third-party consultation, however, there are clear limitations to what SEAC can scientifically conclude regarding the suitability of alternatives available in general and, in particular, about how safe they are relative to the SVHC.

Board members acknowledged the improvements made so far and thanked the SEAC for its work in the applications for authorisation process, recognising that the SEAC plays a key role therein. The Board considered that SEAC should give clear opinions as an outcome of its scientific evaluation. The opinions should clarify the costs and benefits, including to whom they apply, as well as the grounds on which the conclusions are based. In view of the mandate and risks for the Agency, the Board aims to ensure that SEAC's conclusions remain within ECHA's scientific-technical remit. The Board also recognised the burden of proof on the applicants and the lack of information on alternatives. Persons of trust representing the Commission pointed out that it is necessary that conclusive scientific conclusions are provided, on the basis of which the Commission can draw political consequences.

The challenges in defining the limits of the scientific remit of ECHA's committees, in terms of formats and the application of methodologies, were acknowledged. Board members requested to be kept closely informed of the progress in developing the revised opinion format and receive information on the outcome of the work in June 2021. The Secretariat also committed to organising a Management Board information session on applications for authorisation before the next ordinary Board meeting.

B.7 Quarterly report on ECHA's activities

The Management Board took note of the Quarterly Report on ECHA's activities¹⁸. Topics discussed in this context included the progress on restrictions for SVHCs, the use and data capacity of the SCIP database, and substance evaluation.

B.8 ECHA Committees

B.8.A Annual Report from the Committees 2020

The Management Board took note of the fourth annual report¹⁹ from the Chairs of ECHA's committees: Committee for Risk Assessment (RAC), Committee for Socio-Economic Analysis (SEAC), Member State Committee (MSC) and Biocidal Products Committee (BPC). The Management Board welcomed Maria OTTATI, the Chair of SEAC, who provided her first annual report to the Board and warmly thanked Watze DE WOLF, the Chair of the MSC, who attended his last Board meeting in this capacity.

The Chairs' reports included information on the committees' membership (appointments, qualifications, turnovers, rapporteurships, performance), workload management and prognosis, as well as challenges and main achievements. The Chairs also reported on the efficiency measures introduced in the committees (e.g. the establishment of working groups in RAC) and on their experiences with remote meetings.

Board members thanked the Chairs for the comprehensive reports and commended all the committees for completing their work programmes in such a challenging year as 2020. The exchange of views covered the RAC working groups, the challenges in finding the required number of rapporteurs and securing the required availability of members' time, as well as the IT solutions used for and with the committees. A person of trust representing a member from the Commission welcomed the increased output of the BPC, which indicates that the Active Substance Action Plan and other activities to accelerate the work on the Biocides

¹⁸ MB/08/2021.

¹⁹ MB/09/2021.

review programme are impactful. He referred to the Commission's efforts to speed up work on the review programme and invited Board members to urge their colleagues in the Member States to engage in this process.

Committee Chairs invited Board members to re-emphasise in their Member State that a dialogue with ECHA and the Chairs as to the suitability of new and existing members is essential prior to their (re-)appointment. It was equally highlighted that it is indispensable that members have the necessary time to dedicate to the work of the committees, be that as a member or a rapporteur. In the absence of this, there is a risk that limited availability of rapporteurs will affect the committees' workplan and output.

B.8.B Rules of Procedure of ECHA Committees

The Management Board approved amendments to the Rules of Procedure of RAC, SEAC and the MSC²⁰. The amendments concern the process for the participation of stakeholder observers at committee meetings, as well as the duration of the term of co-opted members in RAC and SEAC.

B.8.C Appointment of Committee members

The Management Board appointed three new members for SEAC (Ewa LIBERSKA, Sergejs GAIDUKOVŠ and Georgiana-Raluca LADARU) and renewed the mandate of one member (Dorota DOMINIĄK)²¹. The MB invited the Secretariat to provide more information in the future with respect to the expertise of proposed new or renewed members and its relevance for the committees' work.

Confirmation of decisions taken

The Management Board confirmed all the decisions taken during the 60th meeting²², using an electronic tool (Webropol), which was set up to guarantee anonymity and secrecy of the vote, the use of proxies and ensured that every member with voting rights was only able to submit one vote. The decisions were confirmed with the required two-third majority of votes.

Consequently, no written procedures will be conducted after the meeting to confirm the decisions taken.

C. Points for information

C.1 REACH Article 117(2) report

The Management Board took note of the Secretariat's draft report under REACH Article 117(2)²³. It was noted that the draft report is open to written input from Board members by 31 March 2021.

²⁰ MB/10/2021.

²¹ MB/11/2021.

²² After each conclusion reached in the meeting, the Chair proposed to confirm the respective decision online. No objection was expressed to any of these proposals and on this basis, the online confirmation included all the decisions reached in the meeting, namely under the following points of the agenda:

3 Minutes of the 60th meeting – public and restricted parts,

A.1 Composition of Management Board Subgroups,

B.2.A Annual Report 2020,

B.2.B Management Board Analysis and Assessment of the Consolidated Annual Activity Report 2020,

B.3 Chemicals Strategy for Sustainability of the Commission: requests for support from ECHA and next steps,

B.4 Review of ECHA's Strategy 2019-2023,

B.5 Revision of the ECHA Procedure for Prevention and management of potential conflicts of interest [in camera],

B.8.B Rules of Procedure of ECHA Committees,

B.8.C Appointment of Committee Members.

²³ MB/12/2021.

C.2 Transfers within the budget since last notification

The Management Board took note of the transfers within the budget since the last notification²⁴.

C.3 Update of the Management Board Rolling Plan 2021-2023

The Management Board took note of the update of the Management Board Rolling Plan 2021-2023²⁵, as well as of a recap of its recurring topics per quarter.

C.4 Technical update of the Programming Document

The Management Board took note of a technical correction implemented in the Programming Document 2021-2024²⁶, with respect to the estimate for revenue, expenditure and human resources for 2022 (and 2023-2024).

4. Any other business

a. Annual performance appraisals of the Executive Director and the Board of Appeal members

The Management Board took note of information provided by the Chair on the conclusion of the performance appraisal process of the Executive Director and the Board of Appeal members for 2020. It was noted that there are no issues of concern to be brought to the Board's attention.

Next meeting and closure

The Management Board warmly thanked and bid farewell to outgoing Board members, whose mandate will end on 31 May 2021 and who participated in their last ordinary MB meeting:

- Sharon McGuinness from Ireland (previous Management Board Chair).
- Krisztina Biro from Hungary (previous Chair of the Management Board Subgroup Finance, Audit and Risks).
- Hans Meijer from the Netherlands (previous Chair of the Management Board Subgroup Board of Appeal).
- Paul Rasque from Luxembourg.
- Lisa Anfält from Sweden.

The Chair then thanked participants and reminded members that the next ordinary Board meeting will take place remotely from 23 to 24 June 2021.

²⁴ MB/13/2021.

²⁵ MB/14/2021.

²⁶ MB/15/2021.

II. Documents submitted to the Management Board

Draft Agenda	MB/A/01/2021
Draft Minutes of the 60 th meeting (public and restricted parts)	MB/M/05/2020
Composition of Management Board Subgroups	MB/01/2021
Annual Report 2020	MB/02/2021
Management Board Analysis and Assessment of the Consolidated Annual Activity Report 2020	MB/03/2021
Chemicals Strategy for Sustainability of the Commission: requests for support from ECHA and next steps	MB/04/2021
Review of ECHA's Strategy 2019-2023	MB/05/2021
Revision of the ECHA Procedure for Prevention and management of potential conflicts of interest	MB/06/2021
REACH Application for Authorisation opinions	MB/07/2021
Quarterly report on ECHA's activities	MB/08/2021
Annual Report from the Committees 2020	MB/09/2021
Rules of Procedure of ECHA Committees	MB/10/2021
Appointment of Committee members	MB/11/2021
REACH Article 117(2) report	MB/12/2021
Transfers within the budget since last notification	MB/13/2021
Update of the Management Board Rolling Plan 2021-2023	MB/14/2021
Technical update of the Programming Document	MB/15/2021

III. Decisions taken/ Conclusions reached by the Management Board

The Management Board:

- Adopted the agenda for its 61st meeting (Decision 01/2021).
 - Approved the minutes of the 60th meeting held on 16 and 17 December 2020 (public and restricted parts) (Decision 02/2021).
 - Adopted the revised composition of the Management Board Subgroups (Decision 03/2021).
 - Took note of a report from its Subgroup on Strategy, Planning and Implementation.
 - Adopted the Annual Report 2020 (Decision 04/2021).
 - Took note of the Executive Director's Consolidated Annual Activity Report (CAAR) for 2020, as part of the Annual Report.
 - Adopted its analysis and assessment of the Executive Director's Consolidated Annual Activity Report (CAAR) (Decision 05/2021).
 - Took note of the status of the requests to support the implementation of the Commission's Chemicals Strategy for Sustainability, and the potential impact on ECHA's Programming Document 2021-2024.
 - Endorsed the Executive Director's proposal for responding to the Commission's requests, i.e. that the Secretariat starts contributing to the Commission's work as requested without carrying out an *ex ante* analysis of what impact this potentially may have on the Work Programme estimates for 2021 and accept higher organisational risks (Decision 06/2021).
 - Agreed to conduct the review of ECHA's Strategy 2019-2023, with the purpose and ambition level put forward by the Chair (Decision 07/2021).
 - Decided to establish an ad hoc subgroup that will prepare the review of ECHA's Strategy 2019-2023 and provide proposals and recommendations to the Board. (Decision 07/2021)
 - Adopted the revision of the ECHA Procedure for Prevention and management of potential conflicts of interest (Decision 08/2021).
 - Took note of a report from its Subgroup Board of Appeal.
 - Took note of the status of implementation of the actions aimed at improving the authorisation process.
 - Took note of the Secretariat's proposed approach to implement changes to the SEAC opinion format, following a request from the Commission received in November 2020.
 - Took note of the quarterly report on ECHA's activities.
 - Took note of the annual report from RAC, SEAC, the MSC and BPC.
 - Approved amendments to the Rules of Procedure of MSC (Decision 09/2021), RAC (Decision 10/2021), and SEAC (Decision 11/2021).
 - Appointed new members to the Committee for Socio-economic Analysis (SEAC)
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| SEAC new members | Ewa LIBERSKA (PL)
Sergejs GAIDUKOVŠ (LV)
Georgiana-Raluca LADARU (RO) |
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- Renewed the appointment of the following SEAC member: Dorota DOMINIĄK (PL) (Decision 12/2021).
- Took note of the Secretariat's draft report under REACH Article 117(2).

- Took note of the transfers within the budget since the last notification.
- Took note of the update of the Management Board Rolling Plan 2021-2023.
- Took note of a technical update to the Programming Document 2021-2024.
- Took note of information provided by the Chair on the conclusion of the performance appraisal process of the Executive Director and the Board of Appeal members for 2020.

Agreed follow-up actions:

- The Secretariat will publish the updated list of members of its standing Subgroups on ECHA's website and will technically update the list on 1 June 2021.
- The Secretariat will incorporate the Management Board's analysis and assessment of the Consolidated Annual Activity Report 2020 in the Annual Report 2020 and send it to the Court of Auditors, the European Parliament, and the Commission by 1 July 2021.
- The Secretariat will submit the Annual Report 2020 to the Member States, the European Parliament, the Council, the Commission, the European Economic and Social Committee and the Court of Auditors and have it published.
- The Secretariat will keep the Management Board informed of the incoming requests from the Commission to support the implementation of the CSS, the contribution provided, the organisational risks and the implications on the achievement of Work Programme targets.
- The newly established ad hoc Subgroup on strategy review will prepare the review and provide recommendations and proposals to the Management Board.
- The Secretariat will inform the Management Board in June 2021 of the progress in developing the revised SEAC opinion format and organise an information session on applications for authorisation in June 2021.
- The Secretariat will circulate its final report under REACH Article 117(2) to the Management Board.

IV. List of attendees²⁷

Representatives of the Member States

Paul KRAJNIK	(AT)	
Teodora VALKOVA	(BG)	
Dubravka Marija KREKOVIC	(HR)	
Tatjana KOLESNIKOVA	(CZ)	
Magnus LØFSTEDT	(DK)	
Enda VESKIMÄE	(EE)	(Also acting as proxy of Tasoula KYPRIANIDOU-LEONTIDOU (CY))
Hanna KORHONEN	(FI)	
Axel VORWERK	(DE)	
Sofia ZISI	(EL)	
Sharon McGUINNESS	(IE)	
Francesca GIANNOTTI	(IT)	(Also acting as proxy of Krisztina BIRO (HU))
Judite DIPANE	(LV)	
Donata PIPIRAITE-VALISKIENE	(LT)	
Paul RASQUE	(LU)	(Also acting as proxy of Marie-Laure METAYER (FR))
Ingrid BORG	(MT)	
Hans MEIJER	(NL)	(Also acting as proxy of Anne-France RIHOUX (BE))
Anna LEWANDOWSKA	(PL)	
Lilia MARTINS	(PT)	
Claudia DUMITRU	(RO)	
Helena POLAKOVICOVA	(SK)	
Alojz GRABNER	(SI)	
Oscar GONZALEZ SANCHEZ	(ES)	
Lisa ANFÄLT	(SE)	

Representatives of the European Commission

Kestutis SADAUSKAS	DG ENV (Also acting as proxy of Hubert GAMBS (DG GROW) and Sabine JÜLICHER (DG SANTE))
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Independent persons appointed by the European Parliament

Kristel BERNAERTS
Olwenn MARTIN

Representatives from interested parties appointed by the European Commission

Stefan SCHEUER	EEB-BEUC – European Environmental Bureau/European Consumer Organisation
Marco MENSINK	Cefic

²⁷ 28 members with six proxies given (as detailed above and below), four persons of trust and two EEA/EFTA observers joined the remote meeting.

Not participating, no substitutes

Krisztina BIRO (HU)
Tasoula KYPRIANIDOU-LEONTIDOU (CY)
Anne-France RIHOUX (BE)

Observers from EEA/EFTA countries

Sverre Thomas JAHRE Norway
Steinunn Fjóra SIGURDARDOTTIR Iceland

Persons participating on behalf of Board members / observers:

Kristin SCHREIBER on behalf of Hubert GAMBS (DG GROW/COM)
Klaus BEREND on behalf of Sabine JÜLICHER (DG SANTE/COM)
Karine BOQUET on behalf of Marie-Laure METAYER (France)
Ignacio DORESTE (ETUC) on behalf of Gertraud LAUBER (IGBCE)

Other observers

Per ÄNGQUIST (future MB member for Sweden)
Jerome FAE (future MB member for Luxembourg)
Abdel EL-AMELI (DG GROW/COM)
Michael FLÜH (DG GROW/COM)
Bernhard BERGER (DG ENV/COM) (morning session)
Cristina DE AVILA (DG ENV/COM) (afternoon session)
Katja VOM HOFE (Forum Chair)

ECHA staff

Bjorn HANSEN	(Executive Director)
Jukka MALM	(Deputy Executive Director)
Mike RASENBERG	(Acting Director of Information Systems)
Shay O'MALLEY	(Director of Resources)
Peter VAN DER ZANDT	(Director of Risk Management)
Christel MUSSET	(Director of Hazard Assessment)
Jack DE BRUIJN	(Director of Prioritisation and Integration)
Minna HEIKKILÄ	(Head of Legal Unit)
Frank BÜCHLER	(Head of Governance, Strategy and Relations Unit)
Tim BOWMER	(Chair of the Committee for Risk Assessment)
Maria OTTATI	(Chair of the Committee for Socio-economic Analysis)
Watze DE WOLF	(Chair of the Member State Committee)
Erik VAN DE PLASSCHE	(Chair of the Biocidal Products Committee)
Bo BALDUYCK	(Policy Officer, Governance, Strategy and Relations Unit)
William BROERE	(Senior Legal Advisor, Legal Affairs Unit)
Matti VAINIO	(Head of Unit Risk Management II)
Catherine CORNU	(Regulatory Officer, Data Availability Unit)
Gabriella CSEH	(Management Board Secretary, Governance, Strategy and Relations Unit)
Timo RÖCKE	(Strategic Planning Officer, Governance, Strategy, and Relations Unit)
Jenni HOLSTI	(Management Board Assistant, Governance, Strategy and Relations Unit)

V. Amendments to the draft minutes of the 60th Management Board meeting

Amendments proposed by the Commission (DG GROW and DG ENV)

I. Summary record of the proceedings

Address of Ms Florika Fink-Hooijer, Director-General (DG Environment)

Addition of the **following text** and deletion of the ~~following text~~:

Board Members welcomed the presentation and pointed out the important role ECHA's expertise and experience can play in the implementation of the CSS, if and as requested by the Commission. ~~and provided that the necessary resources are made available.~~ **It was noted that new future tasks to be entrusted to ECHA in the legislative proposals to be initiated in the context of the CSS will come with the respective Legislative Financial Statements providing for the necessary resources.** A question and answer session followed, where Members and the Director-General reflected on the overall ambition level and objectives of the CSS, as well as on areas where ECHA's input may be sought in the future and how this may impact the priority-setting of ECHA's activities.